

**HOLT PARISH COUNCIL  
MINUTES OF THE MEETING HELD  
IN HOLT VILLAGE HALL AT 7.30 p.m.  
ON THURSDAY 16 FEBRUARY 2017.**

**Present :-**

**P. Winney (Chairman)**

**A. Blissett**

**P. Mobbs**

**G. Wotton**

**M. Troman**

**C. Lightfoot (Clerk)**

**County Councillor Mr P. Grove**

**District Councillor Mrs. P Cumming**

**Absent:-**

**J. Harper**

**J. Bowker (Vice Chairman)**

**In Attendance:-**

**Mrs R**

<b>1.</b>	<p><b>PUBLIC QUESTION TIME</b></p> <p>The Chairman welcomed Mrs R. to the Meeting and asked her if she had any issues would like to raise with Parish Council. Mrs R. expressed her concerns in relation to the footpath on the A4133 extending from the mini roundabout to Broomfields farm shop. Due to encroaching vegetation the footpath has become far too narrow and is very hazardous for pedestrians particularly given the volume and speed of traffic on this road. The Chairman acknowledged the concern and stated that Parish Council had been trying for over a year to have the footpath attended to by County Highways. County Councillor Mr P. Grove further confirmed that he had reported the matter to County Highways on behalf of Parish Council in January. County Councillor Mr P. Grove agreed to chase this matter up on behalf of Parish Council.</p> <p>A second issue was raised in relation to the debris and paving slabs left by Fortis Housing following the removal of a pathway on the Heath. The Clerk agreed to contact Fortis Housing and arrange for the removal of the debris.</p>	<p><b>PG</b></p> <p><b>CL</b></p>
<b>2.</b>	<p><b>TO CONSIDER APOLOGIES AND APPROVE REASONS FOR ABSENCE.</b></p> <p>The Clerk reported that apologies had been received from Parish Councillor Mr J. Bowker. Parish Council approved the reasons for</p>	

	absence.	
3.	<p><b>DECLARATIONS OF INTEREST</b></p> <p>a) <b>Register of Interests.</b> There were no changes to the Register of Interests.</p> <p>b) <b>Registration of Personal Interests.</b> There was no registration of Personal interests.</p> <p>c) <b>Registration of Prejudicial Interests.</b> There was no registration of Prejudicial interests.</p> <p>d) <b>Written requests for the Council to grant a dispensation.</b> There had been no written requests for dispensation.</p>	
4.	<p><b>COUNTY AND DISTRICT COUNCILLOR REPORTS.</b></p> <p>County Councillor Mr P. Grove provided a copy of a report detailing the main matters of note to the Clerk.</p> <p>District Councillor Mrs P. Cummings reported the following matters of note.</p> <p>a) <b>Refuse collection service.</b> Following the completion of the tender process MHDC have decided it is more economic to keep the refuse collection service in house. Currently they are investigating a proposal to replace the weekly black bin collection service with a fortnightly one.</p> <p>b) <b>New Planning Portal.</b> The new planning portal is now up and running. The Chairman and Parish Councillor Mr P. Mobbs gave a brief overview of the training course they had attended.</p> <p>c) <b>Meet your Councillor.</b> District Councillor Mrs P. Cummings distributed leaflets for a Meet your Councillor event due to be held on Friday 3 March 2017.</p> <p>d) <b>Divisional Funding.</b> The Chairman thanked District Councillor Mrs P. Cumming for her generous donation of £200.00 towards the Christmas lights.</p> <p>e) <b>Millennium Green Planning Application Appeal costs.</b> District Councillor Mrs P. Cummings confirmed that there had been no award of costs to MHDC in the Millennium Green application appeal.</p>	
5.	<p><b>TO APPROVE THE MINUTES OF THE MEETING OF HOLT PARISH COUNCIL HELD ON 19 JANUARY 2017.</b></p> <p>The minutes of the Meeting of Holt Parish Council held on Thursday 19 January 2017 were approved by Parish Council and signed by the Chairman as a true record.</p>	

6.	<p><b>PROGRESS REPORTS</b></p> <p>a) Recruitment of Parish Footpaths Officer – progress report. It was reported that there had been on further progress on this. The Clerk agreed to draft an advertisement for the website and the Parish Magazine.</p> <p>b) Red Lion Public House – update on exterior lighting. It was reported that this issue had now been addressed.</p> <p>c) Community Speed Watch – progress report. This issue has still to be followed up by County Councillor Mr P. Grove.</p> <p>d) Divisional funding – update on application. This item was covered under Agenda item 4. County and District Councillor reports.</p> <p>e) Red Lion Junction – progress report. The Clerk reported that she had logged the issue of flooding at Red Lion junction with County Highways. County Councillor Mr P. Grove had no further information from Highways on the review of the road infrastructure at Red Lion junction.</p> <p>f) Footpath to Broomfields – progress report. This issue was dealt with under Agenda item 1. Public Question Time.</p> <p>g) Transparency grant funding – update on application. The Clerk reported that the issue with the Transparency grant funding relating to the software had now been clarified and that the grant should now be being processed.</p>	<p>CL</p> <p>PG</p>
7.	<p><b>PLANNING</b></p> <p>a) Applications Pending. <i>16/00497/FUL Proposed erection of a single dwelling, Tweenways, Holt Heath, Worcester. (Recommend Approval).</i></p> <p>b) Approvals/Refusals. There were no items to discuss.</p> <p>c) Other Planning issues. <i>APP/J1860/W/16/3160329</i> <i>15/00811/OUT Outline application for 24 dwellings, Field off School Lane (Recommend Refusal)</i> Appeal Hearing Date Wednesday 8<sup>th</sup> February 2017, The Council Chamber, Avenue Road, Malvern WR14 3AF. The appeal was discussed by Parish Council. Parish Council expressed their concerns to County Councillor Mr P. Grove and District Councillor Mrs P. Cummings as to how the appeal had been conducted. District Councillor Mrs P. Cummings apologised for not attending the appeal stating she had been told it was not necessary for her to attend as it was a non determination hearing. Parish Council were particularly concerned that the applicant submitted traffic data which had not been available prior to the Hearing. County Highways had accepted this data and had not objected to the access on the A4133. Parish Council expressed grave concerns about the safety of this access. Parish Council asked County Councillor Mr P. Grove if he could commission a further traffic survey on the A4133 to assess the validity of the applicant's data. County Councillor Mr P. Grove agreed to follow up on the highways</p>	<p>PG</p> <p>PC</p>

	<p>concerns raised by Parish Council. District Councillor Mrs P. Cummings agreed to follow up on the planning concerns raised by Parish Council. It was reported that it was unlikely a final decision would be made on the application for a number of weeks.</p>	
8.	<p><b>FINANCE</b></p> <p>a) To note the current bank balances. It was confirmed that the Deposit Account stood at £ 6127.67p and the Current Account stood at £ 1262.63p.</p> <p>b) To consider payments made in accordance with the attached schedule. The following cheques were approved retrospectively by Parish Council:- The following cheques were signed and the invoices initialled by two members of Parish Council:- Mr C Jones £228.00 (Cheque No. 1118) (Lengthsman – January 2017), Mrs C. Lightfoot (Cheque No. 1119) £308.33 (Clerk’s salary February 2017), Millennium Green (Cheque No. 1120) £25.00 (Donation on behalf of Mr and Mrs R Bullock for Christmas lights).</p> <p>c) To review the current spend against budget. Parish Council noted the actual spend against budget.</p> <p>d) Report on VAT reclaim. The Clerk reported that £1593.84 had been received from the VAT reclaim.</p>	
9.	<p><b>CORRESPONDENCE FOR INFORMATION</b></p> <p>The Clerk reported all correspondence of note had been circulated prior to the Meeting.</p>	
10.	<p><b>CLERK’S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING</b></p> <p>There were no items to discuss.</p>	
12.	<p><b>COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS</b></p> <ul style="list-style-type: none"> <li>• Footpath to Holt Fleet. Damage was reported on the footpath to the Holt Fleet where a car had collided with the fence. The Clerk was asked to contact the Lengthsman to clean up the path.</li> </ul>	CL
13.	<p><b>DATE OF NEXT MEETING</b></p> <p>The date of the next Meeting of Parish Council was confirmed as Thursday, 16 March 2017.</p>	