

**HOLT PARISH COUNCIL**  
**Clerk to Council: C Lightfoot, 1 Pool Cottages, Holt Heath, WR6 6NA**

**To Members of Holt Parish Council**

**You are duly summoned to attend the next Meeting of Holt Parish Council to be held at 7.30 pm on Thursday 20 April 2017 in Holt Village Hall.**

**AGENDA**

1. **Public Question Time.** Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration as appropriate.
2. **Discussion re Parish Footpaths Officer.** Trevor Bourne to attend Meeting to discuss vacancy.
3. **Apologies.** To receive apologies and approve reasons for absence. To discuss the process for recording apologies and absences.
4. **Declarations of Interest.**
  - (a) Register of Interests: Councillors are reminded of the need to complete/update their register of interests.
  - (b) To declare any Personal Interests in items on the agenda and their nature.
  - (c) To declare any Prejudicial Interests in items on the agenda and their nature.
  - (d) Written requests for the Council to grant a dispensation (s33 of The Localism Act 2011) are to be passed to the Clerk at least 4 clear days prior to the meeting.
5. **County and District Councillors reports** for information.
6. **Minutes.** To consider the approval of the minutes of the Meeting of Holt Parish Council held on 16 March 2017.
7. **Progress Reports** for information.
  - a) Ockeridge Wood – update on activities.
  - b) Recruitment of Lengthsman – update on progress.
  - c) Attendance at June Meeting by John Frazer of County Highways – confirmation.
8. **Planning**
  - a) **Applications Pending.** To review the recommendations of Parish Council on current applications:-  
*17/00132/LBC Proposed replacement windows, Rowe Farm, Ockeridge Lane (Recommend Approval).*  
*17/00433/ADV Erection of 18 external signs, Lakeside campus, Worcester Road, WR6 6NH.*
  - b) **Approvals/Refusals.**  
*17/0018/FUL Erection of proposed light industrial (B1) Building, Castle Farm, Holt Heath, WR6 6NJ (Approved)*

*16/01677/FUL Proposed change of use from agricultural to mixed use and Class D1 education, Ball Mill Quarry (Approved).*

- c) **Other Planning Issues. – update on Appeal Hearing.**
- *APP/J1860/W/16/3160329 Outline application with all matters , except for access and scale, reserved for the provision of up to 24 dwellings, consisting of mixed type with market shared and rented accommodation (Refused).*

**9. Finance**

- a) To note the current bank balances.
- b) To consider payments in accordance with the attached schedule.
- c) To review the current spend against budget.
- d) To approve the Parish Council accounts for 2016/17 and sign the Annual Return.

**10. Correspondence for Information.**

To discuss items circulated prior to the Meeting.

**11. Clerk's report on Urgent Decisions since the last Meeting**

**12. Councillor's reports and items for future agendas.**

**13. Date of next meeting.**

The date of the next Meeting is confirmed as Thursday 18 May 2017 (Annual and Open Meeting).

Signed

Caroline Lightfoot  
Clerk to Holt Parish Council  
12 April 2017