

**HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD
IN HOLT VILLAGE HALL AT 7.30 p.m.
ON THURSDAY 16 MARCH 2017.**

Present :-

**P. Winney (Chairman)
J. Bowker (Vice Chairman)
P. Mobbs
G. Wotton
M. Troman
J. Harper
C. Lightfoot (Clerk)
County Councillor Mr P. Grove
District Councillor Mrs. P Cumming**

Absent:-

**A. Blissett
J. Bowker (Vice Chairman)**

In Attendance:-

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| 1. | <p>PUBLIC QUESTION TIME</p> <p>There were no members of the public present and therefore no items to discuss.</p> | |
| 2. | <p>TO CONSIDER APOLOGIES AND APPROVE REASONS FOR ABSENCE.</p> <p>The Clerk reported that apologies had been received from Parish Councillor Mr A. Blissett who was on holiday. Parish Council approved the reasons for absence.</p> | |
| 3. | <p>DECLARATIONS OF INTEREST</p> <p>a) Register of Interests. There were no changes to the Register of Interests.</p> <p>b) Registration of Personal Interests. There was no registration of Personal interests.</p> <p>c) Registration of Prejudicial Interests. There was no registration of Prejudicial interests.</p> <p>d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p> | |

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| <p>4.</p> | <p>COUNTY AND DISTRICT COUNCILLOR REPORTS.</p> <p>County Councillor Mr P. Grove provided a copy of a report detailing the main matters of note to the Clerk. It was noted that this would be last report from County Councillor Mr P. Grove prior to the County Council elections on Thursday 4 May 2017.</p> <p>District Councillor Mrs P. Cumming reported the following matters of note.</p> <p>a) Planning Application <i>APP/J1860/W/16/3160329 15/00811/OUT Outline application for 24 dwellings, Field off School Lane</i></p> <p>District Councillor Mrs P. Cumming reported she had made enquiries in relation to the procedure followed at the Appeal Meeting for the School Lane site. The Inspector is able to make the decision whether to accept late submissions. It was felt that the late submission did not fundamentally change the Council's ability to make its case for why the appeal should be dismissed. The Appeal decision is still outstanding. Currently there is a dispute over the housing land supply figures in Lower Broadheath. It is likely a decision will not be given on this application until the dispute in Lower Broadheath is resolved.</p> <p>b) Meet your Councillor.</p> <p>District Councillor Mrs P. Cumming reported on her visit to the Parish earlier in the month.</p> <p>c) Refuse collection.</p> <p>From April 2018 general refuse (black bags) and recycling will be collected on alternative weeks. Wheelie bins are due to be delivered to all households as part of this new initiative.</p> | |
| <p>5.</p> | <p>TO APPROVE THE MINUTES OF THE MEETING OF HOLT PARISH COUNCIL HELD ON 20 FEBRUARY 2017.</p> <p>The minutes of the Meeting of Holt Parish Council held on Thursday 16 February 2017 were approved by Parish Council and signed by the Chairman as a true record.</p> | |

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| <p>6.</p> | <p>PROGRESS REPORTS</p> <p>a) Recruitment of Parish Footpaths Officer – progress report. It was reported that there had been on further progress on this. The Clerk reported that she had drafted an advertisement for the Parish website and the Parish magazine. The Clerk further reported that the P3 documents for this year had been received. She said she would speak to Mr Michael Tew to ask whether he would continue to carry out the duties of the Parish Footpaths Officer until a replacement can be found.</p> <p>b) Removal of debris from footpath by Fortis Housing – progress report. It was reported that this issue had now been addressed.</p> <p>c) Community Speed Watch – progress report. It was reported there was no further action on this issue. However, County Councillor Mr P. Grove reported that he had spoken with David Jew of County Highways and had managed to arrange for speed data to be collected on the A4133 to establish whether there was an issue with speeding vehicles in this location.</p> <p>d) Red Lion Junction – progress report. The Clerk reported that the flooding issue at the junction had been reported and a reference number received. County Councillor Mr P. Grove reported that he had spoken to Ian Bamforth of County Highways in relation to the capacity and safety of both Red Lion junction and the junction at School Lane. He had also raised Parish Council’s concerns in relation to the safety of the footpath on the A4133 between the mini roundabout and Broomfields. It was reported that all these issues would be reviewed and addressed as part of the Local Transport Plan 4 which is underpinned by the SWDP. At present there is no further information when this review will take place and what the amendments are likely to be.</p> <p>e) Footpath to Broomfields – progress report. This issue was dealt with under Agenda item 6. Progress reports d) Red Lion Junction.</p> | <p>CL</p> |
| <p>7.</p> | <p>PLANNING</p> <p>a) Applications Pending. <i>17/0018/FUL Erection of proposed light industrial (B1) building, Castle Farm, Holt Heath, WR6 6NJ (Recommend Approval).</i> <i>16/01677/FUL Proposed change of use from agricultural to mixed use and Use Class (D1) Education, Ball Mill Quarry (Recommend Approval).</i> <i>17/00132/LBC Rowe Farm, replacement windows.</i> A discussion took place with regard to the above planning application. Parish Council sought clarity whether the windows were wood or PVC before recommending approval.</p> <p>b) Approvals/Refusals. <i>16/00497/FUL Proposed erection of a single dwelling, Tweenways, Holt Heath (Approved).</i> <i>16/01592/HOU Proposed single storey extension and pitched roof over existing dormer window and garage, Fernleigh, 2 Woodbury Park</i></p> | |

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| | <p><i>(Approved)</i> c) Other Planning issues. APP/J1860/W/16/3160329 15/00811/OUT Outline application for 24 dwellings, Field off School Lane (Recommend Refusal) Appeal Hearing Date Wednesday 8th February 2017, The Council Chamber, Avenue Road, Malvern WR14 3AF. It was reported that an outcome was still awaited on this application.</p> | |
| 8. | <p>FINANCE</p> <p>a) To note the current bank balances. It was confirmed that the Deposit Account stood at £ 3128.06p and the Current Account stood at £ 3701.30p.</p> <p>b) To consider payments made in accordance with the attached schedule. The following cheques were signed and the invoices initialled by two members of Parish Council:- Mr C Jones £192.00 (Cheque No. 1121) (Lengthsman – February 2017), Holt Millennium Green (Cheque No. 1122) £2000.00 (Precepted funds 2015/16, 2016/17), (Mrs C. Lightfoot (Cheque No. 1123) £308.33 (Clerk’s salary March 2017).</p> <p>c) To review the current spend against budget. Parish Council noted the actual spend against budget. The Clerk reported they were still awaiting the Transparency grant funds.</p> | |
| 9. | <p>CORRESPONDENCE FOR INFORMATION</p> <p>The Clerk reported all correspondence of note had been circulated prior to the Meeting. The following items were discussed by Parish Council.</p> <p>a) The Magazine for the Parishes for Hallow, Holt and Grimley. Parish Council discussed a request for Parish Council to cover the printing costs of the Parish Magazine for one month (£650.00). Parish Council did not feel they had the financial capacity to support this request. Instead they felt it would be more advantageous to increase the cost of the magazine to £1.00 per copy. The Clerk was asked to respond with these thoughts.</p> <p>b) Clerk to Kenswick and Wichenford Parish Council. The Clerk read out an e-mail asking for information on the Parish defibrillator and expressing concerns in relation to abandoned vehicles and fires in Ockeridge Wood. County Councillor Mr P. Mobbs agreed to correspond on behalf of Parish Council in relation to the defibrillator. The Chairman agreed to carry out some investigations in relation to the activities in Ockeridge Wood.</p> | <p>PM PW</p> |
| 10. | <p>CLERK’S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING</p> <p>a) Retirement of the Lengthsman. The Clerk reported that she had received correspondence from the</p> | |

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| | <p>Lengthsman announcing his retirement with effect from 31 March 2017. He had suggested someone to take over this role and the Clerk was asked to contact him on behalf of Parish Council. The Clerk reported that she had had correspondence in relation to the renewal of the Lengthsman scheme.</p> | |
| 12. | <p>COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS</p> <p>a) Velo Birmingham. The Velo Birmingham event to be held on Sunday 24 September 2017 was discussed. Concerns were raised that the road closures in effect on that date would affect local businesses adversely. County Councillor Mr P. Grove offered to arrange for Mr John Frazer of County Highways to attend a future meeting of Parish Council to discuss the issue.</p> | |
| 13. | <p>DATE OF NEXT MEETING</p> <p>The date of the next Meeting of Parish Council was confirmed as Thursday, 20 April 2017. This will be the Year End Meeting.</p> | |