

**HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD
IN HOLT VILLAGE HALL AT 7.30 p.m.
ON THURSDAY 21 SEPTEMBER 2017.**

Present :-

P. Winney (Chairman)

P. Mobbs

G. Wotton

C. Lightfoot (Clerk)

District Councillor Mrs. P Cumming

County Councillor Mr P. Grove

Absent:-

J. Harper

J. Bowker

M. Troman

In Attendance:-

1.	<p>PUBLIC QUESTION TIME</p> <p>There were no members of the public present and therefore no questions.</p>	
2.	<p>TO CONSIDER APOLOGIES AND APPROVE REASONS FOR ABSENCE.</p> <p>The Clerk reported that apologies had been received from Parish Councillor Mr J. Harper, Parish Councillor Mr J. Bowker and Parish Councillor Mr M Troman. Parish Council approved the reasons for absence.</p>	
4.	<p>DECLARATIONS OF INTEREST</p> <p>a) Register of Interests. There were no changes to the Register of Interests.</p> <p>b) Registration of Personal Interests. The Chairman registered an interest in planning application 17/00947/HP 3 Red Lion Cottages.</p> <p>c) Registration of Prejudicial Interests. There was no registration of Prejudicial interests.</p> <p>d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p>	

4.	<p>COUNTY AND DISTRICT COUNCILLOR REPORTS.</p> <p>County Councillor Mr P. Grove provided the Clerk with a summary of the items discussed in his report. The main matters of note were;</p> <p>a) Children’s services. Following the outcome of the Ofsted report Children’s services are now working with the support of Essex County Council as their Improvement Partner.</p> <p>b) Road improvements. £12million is being invested in road improvements in the County.</p> <p>c) New Road. A road elevation scheme is due to be carried out on New Road to alleviate problems in times of flooding.</p> <p>d) Carrington Bridge. It is hoped that a final decision on Carrington Bridge will be made in the Government’s autumn statement.</p> <p>e) The Chantry School. GCSE results – 78% of pupils achieved a standard pass in English and Maths (4 and above).</p> <p>District Councillor Mrs P. Cumming reported on the following matters of note.</p> <p>a) Planning department. The speed of validations has improved but further work is needed on the speed of determination.</p> <p>b) Community support. MHDC are in the process of establishing a team of officers to provide community support services, for example providing IT skills.</p> <p>c) Tour of Britain. This was a very successful event and a good promotion for tourism in the area.</p> <p>d) Litter picking. A litter pick has been completed between Broomfields and the Holt Fleet. Parish Council commented on what a good job had been done and the Chairman confirmed he had sent an email of thanks.</p>	
5.	<p>TO APPROVE THE MINUTES OF THE MEETING OF HOLT PARISH COUNCIL HELD ON 17 AUGUST 2017.</p> <p>The minutes of the Meeting of Holt Parish Council held on Thursday 17 August 2017 were approved by Parish Council and signed by the Chairman as a true record.</p>	
6.	<p>PROGRESS REPORTS</p> <p>a) Worcestershire Velo – progress report. The forthcoming Velo race was discussed in detail. The Chairman and Clerk reported that they had been in contact with Matt Hodgson of CSM</p>	

	<p>and arrangements for the shuttle bus from Holt Fishing Pools were now finalised. The Clerk reported that she had been to visit both of the public houses in the Parish but they had both decided to remain closed on the day of the Velo. It was commented that what could have been a fantastic event had been compromised by short notice and poor planning. County Councillor Mr P. Grove said there would be an opportunity for Parish Council to provide feedback post the race.</p> <p>b) Tree and hedge cutting – School Lane – progress report. It was reported that this job had been completed by Mr Goodman.</p> <p>c) Appointment of Parish Footpaths Officer – progress report. The Clerk reported that should had put Mr Trevor Bourne in contact with WCC footpaths department to arrange training for the role.</p> <p>d) Project to refurbish Parish benches – progress report. The Chairman reported that Mr Jobson had completed the job and the benches would be replaced shortly.</p> <p>e) Millennium Green grant funding – progress report. It was reported that a decision was still awaited on the Millennium Green Lottery Grant. The Clerk was asked to chase up the application. The Chairman reported that Parish Council still needed to make payments on a number of items relating to the Millennium Green but these payments would be reclaimed from the grant funding.</p>	<p>CL</p> <p>PW</p> <p>CL</p>
8.	<p>PLANNING</p> <p>a) Applications Pending. <i>17/00564/HP Irena, Ockeridge Lane. Front porch, rear and side extension and detached 3 bay garage with room over. (Recommend refusal).</i> There had been no further progress on this application.</p> <p>b) Approvals/Refusals. <i>17/00947/HP 3 Red Lion Cottages, WR6 6LZ. Single storey kitchen extension (Approved).</i> <i>17/00743/HP 2 Cherry Orchard, WR6 6ND. Single storey rear extension (Approved).</i> <i>17/00801/FUL 12 Cherry Orchard, WR6 6ND. New detached bungalow (Approved).</i></p> <p>c) Other Planning issues. <i>Appeal APP/J1860/W/17/3172423</i> <i>Land at OS 7848 Ockeridge, Wichenford.</i> The documentation relating to this appeal had been circulated to Parish Council prior to the Meeting. It was noted that the Appeal had been successful and a number of the conditions on the original application had been amended.</p>	
9.	<p>FINANCE</p> <p>a) To note the current bank balances. It was confirmed that the Deposit Account stood at £ 3988.22p and the Current Account stood at £ 1808.68p. The Clerk confirmed that the second half of the precept had still to be received.</p> <p>b) To consider payments made in accordance with the attached schedule. The following cheques were approved retrospectively:-</p>	

	<p>Mrs C Lightfoot £327.50 (Cheque No. 1144) (Clerks salary September), Larkins £780.00 (Cheque No. 1145) (Container Millennium Green), Caligo Ltd £918.00 (Cheque No. 1146) (Container alarm Millennium Green). The following cheques were signed and the invoices initialled by two members of Parish Council:- Clement Keys £120.00 (Cheque No. 1147) (Audit fee), Mrs C Lightfoot £50.00 (Cheque No. 1148) (Clerks expenses September 2017). c) To review the current spend against budget. Parish Council noted the actual spend against budget. d) To note the current status of the audit. The Clerk reported that the audit had been completed satisfactorily and would be advertised on the website and noticeboard as being complete.</p>	
10.	<p>CORRESPONDENCE FOR INFORMATION</p> <p>The Clerk reported that all correspondence of note had been circulated prior to the Meeting.</p>	
11.	<p>CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING</p> <p>There were no decisions to report.</p>	
12.	<p>COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS</p> <p>There were no items to report.</p>	
13.	<p>DATE OF NEXT MEETING</p> <p>The date of the next Meeting of Parish Council was confirmed as Thursday, 19 October 2017.</p>	