

**HOLT PARISH COUNCIL**  
**Clerk to Council: C Lightfoot, 1 Pool Cottages, Holt Heath, WR6 6NA**

**To Members of Holt Parish Council**

**You are duly summoned to attend the next Meeting of Holt Parish Council to be held at 7.30 pm on Thursday 16 November 2017 in Holt Village Hall.**

**AGENDA**

1. **Public Question Time.** Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration as appropriate.
2. **Apologies.** To receive apologies and approve reasons for absence. To discuss the process for recording apologies and absences.
3. **Declarations of Interest.**
  - (a) Register of Interests: Councillors are reminded of the need to complete/update their register of interests.
  - (b) To declare any Personal Interests in items on the agenda and their nature.
  - (c) To declare any Prejudicial Interests in items on the agenda and their nature.
  - (d) Written requests for the Council to grant a dispensation (s33 of The Localism Act 2011) are to be passed to the Clerk at least 4 clear days prior to the meeting.
4. **County and District Councillors reports** for information.
5. **Minutes.** To consider the approval of the minutes of the Meeting of Holt Parish Council held on 19 October 2017.
6. **Progress Reports** for information.
  - a) Millennium Green grant funding – progress report.
  - b) Holt Parish Definitive maps – progress report.
  - c) Holt Churchyard project completion – progress report.
  - d) Vacancy for Lengthsman – progress report.
  - e) Vacancy for Parish Councillor – progress report.
  - f) Defibrillator refresher training – progress report.
  - g) Dropped kerb to Broomfields – progress report.
  - h) Divisional grant funding – progress report.
7. **Planning**
  - a) **Applications Pending.** To review the recommendations of Parish Council on current applications:-  
*17/01597/FUL Land at Holt Fleet wier (OS 8190 6333) Construction of a vertical slot fish pass (Recommend Approval).*  
*17/01483/LB Rowe Farm, Ockeridge Lane, WR6 6LY. Proposed replacement windows and door (Recommend Approval).*
  - b) **Approvals/Refusals.**
  - c) **Other Planning Issues.**

**8. Finance**

- a) To note the current bank balances.
- b) To consider payments in accordance with the attached schedule.
- c) To review the current spend against budget.
- d) Setting of Precept and 5 year budget.

**9. Correspondence for Information.**

To discuss items circulated prior to the Meeting.

**10. Clerk's report on Urgent Decisions since the last Meeting**

- a) Setting of dates for Parish Council Meetings 2018.

**11. Councillor's reports and items for future agendas.**

**12. Date of next meeting.**

The date of the next Meeting is confirmed as Thursday 18 January 2018.

Signed

Caroline Lightfoot  
Clerk to Holt Parish Council  
27 October 2017