

**HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD
IN HOLT VILLAGE HALL AT 7.30 p.m.
ON THURSDAY 19 OCTOBER 2017.**

Present :-

**P. Winney (Chairman)
J. Bowker (Vice Chairman)
P. Mobbs
G. Wotton
A. Blissett
C. Lightfoot (Clerk)**

Absent:-

J. Harper

In Attendance:-

**District Councillor Mrs. P Cumming
County Councillor Mr P. Grove**

1.	<p>PUBLIC QUESTION TIME</p> <p>There were no members of the public present and therefore no questions.</p>	
2.	<p>TO CONSIDER APOLOGIES AND APPROVE REASONS FOR ABSENCE.</p> <p>The Chairman reported that apologies had been received from Parish Councillor Mr J. Harper. Parish Council approved the reasons for absence.</p>	
4.	<p>DECLARATIONS OF INTEREST</p> <p>a) Register of Interests. There were no changes to the Register of Interests.</p> <p>b) Registration of Personal Interests. The Chairman registered an interest in planning application 17/01483/LB Rowe Farm, Ockeridge Lane WR6 6LY.</p> <p>c) Registration of Prejudicial Interests. There was no registration of Prejudicial interests.</p> <p>d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p>	

4.	<p>COUNTY AND DISTRICT COUNCILLOR REPORTS.</p> <p>County Councillor Mr P. Grove provided the Clerk with a summary of the items discussed in his report. The main matters of note were;</p> <p>a) Carrington Bridge. It has been confirmed that £54million grant has been awarded by central government to dual the Carrington Bridge. The project is due to be completed by 2021.</p> <p>b) Worcester Parkway. An investment of £50million has been made in the Parkway rail project. It is expected this will be completed by 2019.</p> <p>c) Children’s Services. The County Council is still working with Essex County Council to address the issues within Children’s services.</p> <p>d) Road congestion. £5million has been invested to address the issues of road congestion around the county. It is hoped that match funding will be available from central government for this project.</p> <p>e) Dropped kerb opposite Broomfields. Although the footpath widening has been completed unfortunately it is not possible to proceed with the dropped kerb opposite Broomfields entrance due to health and safety concerns. Various solutions are being considered but this will result in a delay in the work taking place.</p> <p>District Councillor Mrs P. Cumming reported on the following matters of note.</p> <p>a) Unemployment figures. There has been a decrease in the numbers unemployed within the MHDC region.</p> <p>b) Health and Wellbeing week. Health and Wellbeing week will take place between 30 October and 3 November 2017 with various activities around the district.</p> <p>c) Local democracy day at the Chantry. Following an event at the Chantry on local democracy a team has been chosen to present to the MHDC Council Meeting.</p> <p>d) Wildgoose Training – Top Barn. District Councillor Mrs P. Cumming reported on a visit she had made to Wildgoose Training at Top Barn farm. The organisation have purchased a piece of land on the old Tarmac site and are looking to move and expand their organisation.</p>	
5.	<p>TO APPROVE THE MINUTES OF THE MEETING OF HOLT PARISH COUNCIL HELD ON 21 SEPTEMBER 2017.</p> <p>The minutes of the Meeting of Holt Parish Council held on Thursday 21 September 2017 were approved by Parish Council with the addendum that Parish Councillor Mr A. Blissett was added as an attendee. The minutes were signed by the Chairman as a true record.</p>	

<p>6.</p>	<p>PROGRESS REPORTS</p> <p>a) Worcestershire Velo – feedback. The Velo race was discussed in detail. Parish Council expressed concerns over how the race had been organised and the Chairman reported that he had fed back his comments to County Councillor Mr P. Grove. County Councillor Mr P. Grove reported that a meeting had been held with CSM and decision as to whether the event would be repeated would be made by the middle of November. Parish Councillor Mr P. Mobbs queried the cheques written by Parish Council for the shuttle bus operation on the day of the Velo. The Chairman confirmed that all this money was in the process of being reclaimed from CSM.</p> <p>b) Appointment of Parish Footpaths officer – progress report. The Clerk reported that Mr Trevor Bourne had been appointed to the role and was undergoing training.</p> <p>c) Millennium Green grant funding – progress report. The Chairman reported that the grant application had been successful and Holt Parish Council had received £10,000 Lottery funding for improvements to the Millennium Green. This money had been spent on the new container and security. The remaining funds would be spent on some new benches, fencing and a dog waste collection service. The Clerk was asked to write a letter to the Millennium Green trust outlining the details of the £10,000 grant and informing them that Parish Council would no longer make an annual contribution of £1000 to the Millennium Green.</p>	<p>CL</p>
<p>8.</p>	<p>PLANNING</p> <p>a) Applications Pending. <i>17/01579/FUL Land at Holt Fleet Wier (OS 8190 6333) Holt Heath. Construction of a vertical slot fish pass.</i> This application was discussed by Parish Council and approval of the application was recommended. <i>17/01483/LB Rowe Farm, Ockeridge Lane, WR6 6LY. Proposed replacement windows and door.</i> This application was discussed by Parish Council and approval of the application was recommended.</p> <p>b) Approvals/Refusals. <i>17/00564/HP Irena, Ockeridge Lane. Front porch, rear and side extension and detached 3 bay garage with room over. (Approved)</i> Parish Council noted that this application had been approved.</p> <p>c) Other Planning issues. There were no issues to discuss.</p>	

9.	<p>FINANCE</p> <p>a) To note the current bank balances. It was confirmed that the Deposit Account stood at £ 4488.18p and the Current Account stood at £ 14395.72p. The Clerk confirmed that the second half of the precept and the grant funding of £10,000 had been received.</p> <p>b) To consider payments made in accordance with the attached schedule. The following cheques were approved retrospectively:- Mrs C Lightfoot £327.50 (Cheque No. 1150) (Clerks salary October), Nicky Duprays £1850.00 (Cheque No. 1151) (Fee for grant application Millennium Green), Citysigns £96.00 (Cheque No. 1152) (Velo signs), Astons Coaches £250.00 (Cheque No. 1153) (Velo shuttle bus), Worcester Lions £300.00 (Cheque No. 1154) (Velo shuttle bus). The following cheques were signed and the invoices initialled by two members of Parish Council:- P. Goodman £1335.00 (Cheque No. 1155) (Grass cutting).</p> <p>c) To review the current spend against budget. Parish Council noted the actual spend against budget.</p>	
10.	<p>CORRESPONDENCE FOR INFORMATION</p> <p>The Clerk reported that all correspondence of note had been circulated prior to the Meeting.</p>	
11.	<p>CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING</p> <p>a) Resignation of Parish Councillor Mr M. Troman. The Clerk reported that she had received correspondence from Mr M. Troman handing in his resignation as a Parish Councillor. Parish Council expressed their disappointment at Mr Troman's decision. The Clerk was asked to begin the process of recruiting a new member of Parish Council.</p>	CL
12.	<p>COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS</p> <p>a) Millennium Green. Parish Councillor Mr A. Blissett reported that the Millennium Green Trust would now be applying for a £100,000 grant to update the play equipment on the Millennium Green.</p> <p>b) Benches. The Chairman confirmed that the benches were now completed and should be returned in the next couple of days.</p> <p>c) Defibrillator. Parish Councillor Mr P. Mobbs asked for volunteers to assist with the weekly defibrillator checks now Mr M. Troman would no longer be taking on the role. Parish Councillor Mrs G. Wotton offered to assist with this. Parish Councillor Mr P. Mobbs agreed</p>	PM

	<p>to arrange some refresher training for the defibrillator.</p> <p>d) Holt Churchyard. The Chairman brought up the matter of Holt Churchyard. It is estimated that it will cost approximately £2600.00 to complete the project which will include bulb planting, the installation of a seat and edging. Parish Council discussed the issue and it was unanimously agreed to fund the completion of the project. The Clerk was asked to contact County Councillor Mr P. Grove to enquire of the possibility of WCC grant funding. The Clerk was further asked to write to Mr T. Brookes and Rev. Robert Latham informing them of the decision of Parish Council and making it clear that they will not support the church with any further projects for the foreseeable future.</p>	CL
13.	<p>DATE OF NEXT MEETING</p> <p>The date of the next Meeting of Parish Council was confirmed as Thursday, 16 November 2017.</p>	