

HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD IN HOLT VILLAGE HALL AT 7.30 p.m. ON
THURSDAY 16th NOVEMBER 2017

Present :- P. Winney (Chairman), J. Bowker (Vice Chairman), P. Mobbs, A. Blissett

Absent:- J. Harper, G. Wotton, C. Lightfoot (Clerk), District Councillor Mrs. P Cumming

In Attendance:- County Councillor Mr P. Grove

<p>1</p>	<p>Public Question Time. Residents- Rose Portman and Cherish Simms in attendance. Questions/Concerns: a). The drop down kerb by mini roundabout at the School Lane / Ombersley Road westerly corner is unusable due to build up of soil, grass and leaves requires cleaning.</p> <p>County Councillor P. Grove agreed to take the matter up and also review the possibility of getting a road sweeper to clean areas in a similar state eg: the lay-by on the A443.</p> <p>b). Dangerous parking of cars on the entrance to “The Heath” highway and cars parking over the “pedestrian drop down kerbs”. c). Vehicles using the grassed area between 3 The Heath and 4 The Heath as a short cut from the car park to access the A4133. The grassed area is used by children and bollards should be installed to prevent access to vehicles. d). On the grassed area on the entrance to the garages, along side a tree an old metal drum was being used as an improvised brazier to burn old wood and rubbish, the close proximity to the tree and general burning is causing a serious fire hazard.</p> <p>The Chairman explained that Holt Parish Council had no jurisdiction over these matters but would write to Fortis Housing informing them of our residents concerns.</p>	<p>PG</p> <p>PW</p>
<p>2</p>	<p>To consider apologies and approve reasons for absence. The Chairman reported that apologies had been received from:- Parish Councillors Mr J. Harper, Mrs G.Wotton and Parish Clerk Mrs C.Lightfoot. District Councillor Mrs P.Cummings</p> <p>Parish Council approved the reasons for absence</p>	
<p>3</p>	<p>DECLARATIONS OF INTEREST</p> <p>a) Register of Interests. There were no changes to the Register of Interests.</p> <p>b) Registration of Personal Interests. The Chairman registered an interest in planning application 17/01483/LB Rowe Farm, Ockeridge Lane WR6 6LY.</p> <p>c) Registration of Prejudicial Interests. There was no registration of Prejudicial interests.</p> <p>d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p>	

County and District Councillors reports for information.

County Councillor Mr P. Grove provided the Clerk with a summary of the items discussed in his report. The main matters of note were:-

a) The Worcestershire Rail Investment Strategy was approved

Outlines the priorities for rail development in the county, with great emphasis on the new Parkway station to be opened in the winter of 2018/19 and achieving two trains per hour from Worcester to Paddington.

b) Revised Local Transport Plan (LTP4) was approved

Outlines all the possible transport improvements across the county to be considered between now and 2031. Priorities given for completion as funds become available.

c) New Road, Worcester

Estimated works will commence middle of January (2018) for 6 weeks. New Road is to be raised by 12 -18 inches.

d) League Tables show Worcestershire Schools Performing above National Average

Most Worcestershire schools are performing above the national average, according to recently-published league tables.

e) New "Travel Wallet" for Passengers with Disabilities

The credit card-sized folder allows passengers to organise tickets and travel passes, with transparent sleeves to display cards detailing their accessibility needs that can be shown to bus drivers or ticket staff.

f) Velo Birmingham Bike Event

County officers and relevant councillors will by the middle of November decide whether to permit the event to go ahead in subsequent years and, if so, whether the route might be modified to minimise disruption and loss of business.

g) Winter Road Salt

The seasons of icy roads are now with us. The depots are stocked with over 15,000 tonnes of salt, including reserve amounts in the event of an unusually harsh winter.

h) Full business case to be submitted on local fire governance

Police and Crime Commissioner John Champion is submitting a full business case to government around taking on the governance of local fire services, in a bid to improve public safety and safe guard vital services.

District Councillor Mrs P. Cumming absent but submitted the following apology and report to the members (which was circulated to the members retrospectively on 18/11 by Parish Clerk).

Movement towards the fortnightly refuse collection from next April.

The trial with a number of households across the District has been continuing and some small issues have arisen which are being remedied. A letter will be going out to households in the New Year explaining the details, There has been an issue with those houses that cannot be serviced by the wheelie bins due to access problems and are currently on the black sack collection.

It is planned to try to reduce the number in this position, but it was proposed that such properties were restricted to having three black sacks collected each fortnight. I objected to this level on the basis that such properties were being unfairly treated and it is now agreed that the number will increase to four, which is effectively the same number that will fit in a wheelie bin.

There will be no restriction on the number of cherry sacks, to encourage recycling.

5	<p>TO APPROVE THE MINUTES OF THE MEETING OF HOLT PARISH COUNCIL HELD ON 19th October 2017.</p> <p>The minutes of the Meeting of Holt Parish Council held on Thursday 19th October 2017 were approved by Parish Council. The minutes were signed by the Chairman as a true record.</p>	
6	<p>PROGRESS REPORTS</p> <p>a) Millennium Green grant funding – progress report. Letter sent to the Chairman of Millennium Green Trust outlining the new financial arrangement including cessation of the £1000 annual grant to the Millennium Green Trust.</p> <p>b) Holt Parish Definitive maps – progress report. Nothing to report</p> <p>c) Holt Churchyard project completion – progress report The Chairman presented the final phase of our project, the budgeted cost for the bench seat and installation is:- Metal Bench seat £990 + Installation £220 + Postcrete £30 = Total £1240</p> <p>d) Vacancy for Lengthsman – progress report. The Chairman reported that Mr Andrew Jobson had now declined the post of Lengthsman to the Parish. Without adequate training he felt he was unable to complete the required tasks and obtain suitable insurance. The Chairman requested that the position should be re-advertised on Holt notice boards and Parish magazine.</p> <p>e) Vacancy for Parish Councillor – progress report The Chairman reported that we not been able to advertise/fill the position currently due to the Council regulations relating to Councillors resigning with a possible grievance, allowing time for any such grievance to be addressed in accordance to the rules. Parish Clerk to advise when we can do so.</p> <p>f) Defibrillator refresher training – progress report. Parish Councillor P.Mobbs reported that he had been in touch with Mike Partridge (who is responsible for the Shrawley Defibrillators) and we agreed it would be mutually beneficial to hold a joint training session in January. We contacted Diane Pearson of West Midlands Ambulance Service and she has agreed to run a session on:- <u>Saturday the 20th January 2018 at 10:30am. at Shrawley village hall.</u> Parish Councillor G.Wotton is now assisting in with the weekly checks on our defibrillator.</p> <p>g) Dropped kerb to Broomfields – progress report. Nothing to new to report</p> <p>h) Divisional grant funding – progress report Afyter discussion with the Chairman County Councillor Mr P. Grove has confirmed he would support the Holt Church Graveyard project with £1000, to be made available this financial year. This is in addition to the already committed £1000 for the Wildgoose project and the £500 for the Millennium Green.</p> <p>i) Project to Refurbish Parish Benches. It was considered the refurbishment of the 2 benches was really worthwhile and the third bench should now be done. The Chairman agreed to arrange it with Mr. Andrew Jobson.</p>	<p>PW CL</p> <p>PW CL</p> <p>PW</p>

7	<p>Planning</p> <p>a). Applications Pending. To review the recommendations of Parish Council on current applications:- <i>17/01597/FUL Land at Holt Fleet wier (OS 8190 6333) Construction of a vertical slot fish pass (Recommend Approval).</i> <i>17/01483/LB Rowe Farm, Ockeridge Lane, WR6 6LY. Proposed replacement windows and door (Recommend Approval).</i> These applications are still Pending Decision by MHDC</p> <p>b).Other Planning issues. There were no further applications to discuss.</p>																																				
8	<p>Finance</p> <p>a) To note the current bank balances. The Deposit Account stood at £4688.18p and the Current Account stood at £8216.16p.</p> <p>b) To consider payments made in accordance with the schedule below:</p> <table border="1" data-bbox="245 712 1404 1077"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Chq No.</th> <th>Amount</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td>25/10/17</td> <td>Mr P Winney</td> <td>1156</td> <td>£1138.56</td> <td>Millennium Green - Misc Retrospective approval</td> </tr> <tr> <td>25/10/17</td> <td>Naturescape</td> <td>1157</td> <td>£1440.00</td> <td>Bulbs for Churchyard Retrospective approval</td> </tr> <tr> <td>25/10/17</td> <td>Cheaperwaste</td> <td>DD</td> <td>£78.00</td> <td>Dog waste collection (monthly) Retrospective approval</td> </tr> <tr> <td>5/11/17</td> <td>Mr A Jobson</td> <td>1158</td> <td>£575.00</td> <td>Benches Retrospective approval</td> </tr> <tr> <td>5/11/17</td> <td>Worcester Lions</td> <td>1159</td> <td>£300.00</td> <td>Car parking – Velo (previous cheque lost) Retrospective approval</td> </tr> <tr> <td>10/11/17</td> <td>Mrs C Lightfoot</td> <td>1160</td> <td>£327.50</td> <td>Clerks salary – November Retrospective approval</td> </tr> </tbody> </table> <p>c) To review the current spend against budget. Parish Council noted the actual spend against budget.</p> <p>d) Setting of Precept and 5 year budget. The Holt Parish Precept for 2018/2019 was discussed and agreed to be set at 4.4% to cover the extra expense of the Holt Church Graveyard project. The 5 year budget estimate was recalculated to cover the anticipated increases.</p>	Date	Payee	Chq No.	Amount	Details	25/10/17	Mr P Winney	1156	£1138.56	Millennium Green - Misc Retrospective approval	25/10/17	Naturescape	1157	£1440.00	Bulbs for Churchyard Retrospective approval	25/10/17	Cheaperwaste	DD	£78.00	Dog waste collection (monthly) Retrospective approval	5/11/17	Mr A Jobson	1158	£575.00	Benches Retrospective approval	5/11/17	Worcester Lions	1159	£300.00	Car parking – Velo (previous cheque lost) Retrospective approval	10/11/17	Mrs C Lightfoot	1160	£327.50	Clerks salary – November Retrospective approval	
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9	<p>Correspondence for Information. To discuss items circulated prior to the Meeting. No items discussed</p>																																				
10	<p>Clerk’s report on Urgent Decisions since the last Meeting Nothing required Dates for Parish Council Meetings for 2018 not discussed</p>																																				
11	<p>Councillor’s reports and items for future agendas. The Chairman informed the meeting</p> <p>a) The Christmas Tree lights would be installed on the 25th November and switch on 1st December.</p> <p>b) Father Christmas proposing to visit the village on 16th or 17th December 2017</p>																																				
12	<p>Date of Next Meeting The date of the next meeting is confirmed as Thursday 18th January 2018</p>																																				

In absence of Parish Clerk Parish Councillor P. Mobbs was responsible for the minutes