

HOLT PARISH COUNCIL
Clerk to Council: C Lightfoot, 1 Pool Cottages, Holt Heath, WR6 6NA

To Members of Holt Parish Council

You are duly summoned to attend the next Meeting of Holt Parish Council to be held at 7.30 pm on Thursday 18 January 2018 in Holt Village Hall.

AGENDA

1. **Public Question Time.** Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration as appropriate.
2. **Apologies.** To receive apologies and approve reasons for absence. To discuss the process for recording apologies and absences.
3. **Declarations of Interest.**
 - (a) Register of Interests: Councillors are reminded of the need to complete/update their register of interests.
 - (b) To declare any Personal Interests in items on the agenda and their nature.
 - (c) To declare any Prejudicial Interests in items on the agenda and their nature.
 - (d) Written requests for the Council to grant a dispensation (s33 of The Localism Act 2011) are to be passed to the Clerk at least 4 clear days prior to the meeting.
4. **County and District Councillors reports** for information.
5. **Minutes.** To consider the approval of the minutes of the Meeting of Holt Parish Council held on 16 November 2017.
6. **Progress Reports** for information.
 - a) Millennium Green grant funding – progress report.
 - b) Holt Churchyard project completion – progress report.
 - c) Vacancy for Lengthsman – progress report.
 - d) Vacancy for Parish Councillor – progress report.
 - e) Defibrillator refresher training – progress report.
 - f) Dropped kerb at mini roundabout – progress report.
 - g) Highways concerns raised by residents of The Heath – progress report.
7. **Planning**
 - a) **Applications Pending.** To review the recommendations of Parish Council on current applications:
17/01597/FUL Land at Holt Fleet weir (OS 8190 6333) Construction of a vertical slot fish pass (Recommend Approval).
17/01483/LB Rowe Farm, Ockeridge Lane, WR6 6LY. Proposed replacement windows and door (Recommend Approval).
 - b) **Approvals/Refusals.**
 - c) **Other Planning Issues.**

8. Finance

- a) To note the current bank balances.
- b) To consider payments in accordance with the attached schedule.
- c) To review the current spend against budget.
- d) Setting of Precept and 5 year budget.

9. Correspondence for Information.

To discuss items circulated prior to the Meeting.

10. Clerk's report on Urgent Decisions since the last Meeting

11. Councillor's reports and items for future agendas.

12. Date of next meeting.

The date of the next Meeting is confirmed as Thursday 15 February 2018.

Signed

Caroline Lightfoot
Clerk to Holt Parish Council
14 January 2018