

HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD IN HOLT VILLAGE HALL AT 7.30 p.m. ON
THURSDAY 18th January 2018

Present :- P. Winney (Chairman), J. Bowker (Vice Chairman), P. Mobbs, A. Blissett,
G. Wotton, C. Lightfoot (Clerk)

Absent:- J. Harper, , District Councillor Mrs. P Cumming

In Attendance:- County Councillor Mr P. Grove

1	Public Question Time. There were no members of the public present and therefore no questions.	
2	To consider apologies and approve reasons for absence. The Chairman reported that apologies had been received from:- Parish Councillors Mr J. Harper and District Councillor Mrs P.Cummings. Parish Council approved the reasons for absence	
A	DECLARATIONS OF INTEREST a) Register of Interests. There were no changes to the Register of Interests. b) Registration of Personal Interests. The Chairman registered an interest in planning application 17/01483/LB Rowe Farm, Ockeridge Lane WR6 6LY. c) Registration of Prejudicial Interests. There was no registration of Prejudicial interests. d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.	

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County and District Councillors reports for information.

County Councillor Mr P. Grove provided the Clerk with a summary of the items discussed in his report. The main matters of note were:-

a) Chief Executive.

A new Chief Executive has been appointed – Paul Robinson, formally of Derby City Council. He will take up the role on 1 April 2018.

b) Superfast Broadband.

A new contract has been negotiated with BT to deliver superfast broadband. The aim is 96% of homes in the County will benefit from this.

c) Velo Birmingham.

A decision is due to be taken on the Velo Birmingham 2018 on 8 February 2018. A meeting of the Worcester cabinet will take place on this day and it is possible to attend and register to speak at this meeting.

d) Infrastructure.

Works are currently taking place on New Road to raise the carriageway by 16 inches as part of the flood alleviation scheme. This has necessitated the removal of 7 trees but these will be replaced by 13 trees being planted in Cripplegate park.

e) Worcester 10km and half marathon.

The date has been set for this event as 17 September 2018.

County Councillor Mr P. Grove submitted a hard copy of his report to the Clerk for inclusion in the Parish papers.

The Chairman asked County Councillor Mr P. Grove if it would be possible to arrange a dog waste collection service for the Millennium Green.

County Councillor Mr P. Grove agreed to look into this issue on behalf of Parish Council.

Parish Councillor Mr P. Mobbs asked County Councillor Mr P. Grove about the drainage and street cleaning programme within the Parish. He showed some photographs of the bus lay-bye on the A443 which is full of dead leaves. County Councillor Mr P. Grove asked that the photographs were forwarded to him so the issue could be investigated. The Chairman and Parish Councillor Mr P. Mobbs reported on a meeting and Parish site visit they had held with Hannah Davies from County Highways to discuss the Highways issues facing the village.

District Councillor Mrs P. Cumming absent but submitted the following apology and report to the members

After last year's decision to maintain two area planning committees on which all members could represent their ward, last month there was a further proposal by the leader to centralise planning with one committee, without a guarantee for members to be able to vote on an application for the areas they represent.

Together with six other northern members and the support of opposition members we succeeded in averting the proposal, so the Northern Area Planning Committee will continue and I will be able to participate in decisions affecting Baldwin Ward.

PG

PG

5	<p>TO APPROVE THE MINUTES OF THE MEETING OF HOLT PARISH COUNCIL HELD ON 16th November 2017.</p> <p>The minutes of the Meeting of Holt Parish Council held on Thursday 16th November 2017 were approved by Parish Council. The minutes were signed by the Chairman as a true record.</p>	
6	<p>PROGRESS REPORTS</p> <p>a) Millennium Green grant funding – progress report. Parish Councillor Mr A. Blissett reported that a decision should be made on the Biffa grant funding in February/March 2018. A discussion took place in relation to the Millennium Green lottery and how this could be relaunched.</p> <p>b) Holt Churchyard project completion – progress report The Chairman reported that the seating was due to be installed the second week in February. All the Councillors commented on the success of the project. The possibility of installing a recognition stone with a plaque thanking the parties involved was discussed.</p> <p>c) Vacancy for Lengthsman – progress report. The Chairman reported that a new Lengthsman Mr Rob Harrison had been appointed to the role. A site visit of the Parish was due to take place the following weekend with The Chairman, Mr Harrison and Mr Chris Jones.</p> <p>d) Vacancy for Parish Councillor – progress report The Clerk reported that we had not had any applications for the Parish Councillor vacancy and the position would be readvertised.</p> <p>e) Defibrillator refresher training – progress report. Parish Councillor P.Mobbs reminded Parish Council of the defibrillator training which is due to take place on Saturday the 20th January 2018 at 10:30am. at Shrawley village hall. Currently 12 members of the Parish have registered to attend the training.</p> <p>f) Dropped kerb to Broomfields – progress report. This was discussed during Hannah Davies (Highways) visit to the Parish. No further progress to report.</p> <p>g) Highways concerns raised by residents of The Heath – progress report These were discussed with Hannah Davies of County Highways during her site visit to the village. It was agreed that a team would be sent to carry out a days work tidying up the village including the blocked drains and gutters on The Heath. There is a 6-7 week time delay on this work. Ms Davies agreed to send a letter to the resident who was burning a brazier under the trees bordering the Highways as this was a hazard. Unfortunately no action can be taken in relation to the vehicles parked on the grass. Road sweeping is carried out on a rolling programme by MHDC.</p>	<p>PW</p> <p>CL</p>

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7	<p>Planning</p> <p>a). Applications Pending. To review the recommendations of Parish Council on current applications:- <i>17/01597/FUL Land at Holt Fleet weir (OS 8190 6333) Construction of a vertical slot fish pass (Recommend Approval).</i> <i>17/01483/LB Rowe Farm, Ockeridge Lane, WR6 6LY. Proposed replacement windows and door (Recommend Approval).</i> These applications are still Pending Decision by MHDC</p> <p>b).Approvals/Refusals. There were no further applications to discuss.</p> <p>c).Other Planning issues. Parish Councillor Mr Peter Mobbs raised the issue of a new planning application <i>17/01945/FUL Irena, Ockeridge Lane.</i> The Clerk reported that she had not received notification of this application and would chase MHDC planning department. Parish Council reviewed the plans for the application and discussed it. It was agreed that they would send their comments to the Clerk to collate once the application had been circulated.</p>																																									
8	<p>Finance</p> <p>a) To note the current bank balances. The Deposit Account stood at £4688.53p and the Current Account stood at £7955.46p.</p> <p>b) To consider payments made in accordance with the schedule below:</p> <table border="1" data-bbox="245 1111 1402 1536"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Chq No.</th> <th>Amount</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td>2/12/17</td> <td>Mr P Winney</td> <td>1161</td> <td>£56.35</td> <td>Burial ground - Misc Retrospective approval</td> </tr> <tr> <td>2/12/17</td> <td>Worcester Lions</td> <td>1162</td> <td>£200.00</td> <td>Donation for Santa sleigh Retrospective approval</td> </tr> <tr> <td>2/12/17</td> <td>Mrs C Lightfoot</td> <td>1163</td> <td>£327.50</td> <td>Clerks salary – December 2017 Retrospective approval</td> </tr> <tr> <td>3/12/17</td> <td>Mr P Winney</td> <td>1164</td> <td>£26.75</td> <td>Wine – auditor gift Retrospective approval</td> </tr> <tr> <td>18/1/18</td> <td>Mrs C Lightfoot</td> <td>1165</td> <td>£327.50</td> <td>Clerks salary – January 2018</td> </tr> <tr> <td>18/1/18</td> <td>Holt Heath Village Hall</td> <td>1166</td> <td>£48.00</td> <td>Village Hall Hire</td> </tr> <tr> <td>18/1/18</td> <td>Holt Millennium Green</td> <td>1167</td> <td>£25.00</td> <td>Christmas lights donation</td> </tr> </tbody> </table> <p>c) To review the current spend against budget. Parish Council noted the actual spend against budget.</p> <p>d) Setting of Precept and 5 year budget. The Clerk confirmed that the precept had been submitted to MHDC for the 2018/19 financial year in line with the decision taken by Parish Council at their Meeting on 16 November 2017.</p>	Date	Payee	Chq No.	Amount	Details	2/12/17	Mr P Winney	1161	£56.35	Burial ground - Misc Retrospective approval	2/12/17	Worcester Lions	1162	£200.00	Donation for Santa sleigh Retrospective approval	2/12/17	Mrs C Lightfoot	1163	£327.50	Clerks salary – December 2017 Retrospective approval	3/12/17	Mr P Winney	1164	£26.75	Wine – auditor gift Retrospective approval	18/1/18	Mrs C Lightfoot	1165	£327.50	Clerks salary – January 2018	18/1/18	Holt Heath Village Hall	1166	£48.00	Village Hall Hire	18/1/18	Holt Millennium Green	1167	£25.00	Christmas lights donation	
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9	<p>Correspondence for Information. To discuss items circulated prior to the Meeting. No items discussed</p>																																									
10	<p>Clerk's report on Urgent Decisions since the last Meeting There were no issues to report.</p>																																									
11	<p>Councillor's reports and items for future agendas.</p>																																									

	<p>a) <u>Hedge by Holt Fleet Pool.</u> It was discussed that the hedge bordering Holt Fleet Pool needed cutting. It was unclear whether this was the responsibility of the landowner or Parish Council. The Clerk agreed to consult the Parish records.</p> <p>b) <u>Parish Councillor Training.</u> Parish Councillors Mrs G. Wotton and Mr J. Bowker requested that the Clerk book them a place on the Parish Councillor training run by CALC on Tuesday 13 March 2018.</p> <p>c) <u>Parish Council leaflet.</u> Parish Councillor Mr J. Bowker suggested Parish Council look at putting together a leaflet promoting their activities. Parish Council agreed to put this on the agenda for the next Meeting of Parish Council.</p> <p>d) <u>A443 Footpath.</u> Parish Councillor Mrs G. Wotton raised that the footpath on the A443 up and beyond Ockeridge lane needs siding out. The Clerk agreed to report this to County Highways.</p>	<p>CL</p> <p>CL</p> <p>CL</p> <p>CL</p>
12	<p>Date of Next Meeting The date of the next meeting is confirmed as Thursday 15th February 2018</p>	