

HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD IN HOLT VILLAGE HALL AT 7.30 p.m. ON
THURSDAY 15th February 2018

**Present :- P. Winney (Chairman), J. Harper, P. Mobbs, A. Blissett,
G. Wotton, C. Lightfoot (Clerk)**

Absent:- J. Bowker (Vice Chairman), County Councillor Mr P. Grove

In Attendance:- District Councillor Mrs. P Cumming

1	Public Question Time. There were no members of the public present and therefore no questions.	
2	To consider apologies and approve reasons for absence. The Chairman reported that apologies had been received from:- Parish Councillor Mr J. Bowker and County Councillor Mr P. Grove. Parish Council approved the reasons for absence	
A	DECLARATIONS OF INTEREST a) Register of Interests. There were no changes to the Register of Interests. b) Registration of Personal Interests. Parish Councillor Mr J. Harper registered an interest in planning application 18/0071/FUL Land at OS 8336 6147 Change of use from Class B2 (general industry) to Class D1 (Non residential educational) Wildgoose training. c) Registration of Prejudicial Interests. There was no registration of Prejudicial interests. d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.	

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County and District Councillors reports for information.

County Councillor Mr P. Grove had provided the Clerk with a copy of his report prior to the Meeting. The Clerk agreed to circulate this between all members of Parish Council.

District Councillor Mrs P. Cumming submitted the following report to the members:-

- a) Birmingham Velo.
District Councillor Mrs P. Cumming confirmed that the Velo cycle race would not be happening in 2018. The next race is scheduled for 2019 with a different route.
- b) MHDC peer review.
A peer review of MHDC activities will take place by Wychaven. A response is due by the end of March.
- c) Road and drain clearance.
District Councillor Mrs P. Cumming confirmed that road and drain clearance had taken place in the village to address the issues raised at the last Meeting of the Parish Council.

CL

5	<p>TO APPROVE THE MINUTES OF THE MEETING OF HOLT PARISH COUNCIL HELD ON 18th JANUARY 2018.</p> <p>The minutes of the Meeting of Holt Parish Council held on Thursday 18th January 2018 were approved by Parish Council. The minutes were signed by the Chairman as a true record.</p>	
6	<p>PROGRESS REPORTS</p> <p>a) Millennium Green grant funding – progress report. Parish Councillor Mr A. Blissett reported that to date there has been no further news on the application for grant funding by the Millennium Green.</p> <p>b) Holt Churchyard project completion – progress report The Chairman reported that the seating had now been installed. The project is nearly complete, with just some hedging needing to be replanted due to rabbits. A discussion took place in relation to the acquisition of a piece of stone on which to place a plaque of thanks. Parish Councillor Mr J. Harper agreed to look into this on behalf of Parish Council.</p> <p>c) Vacancy for Parish Councillor – progress report The Clerk reported that the vacancy had been readvertised. All councillors were encouraged to consider if they know of anyone who may be interested in the role.</p> <p>d) Millennium Green dog waste collection service – progress report. The Clerk confirmed that the amount that had been taken in error by Cheaperwaste had been refunded. The Chairman confirmed that he was looking into alternative suppliers for the dog waste collection service.</p> <p>e) Street cleaning and drain clearance – progress report. It was confirmed that all the issues raised in the previous meeting had now been addressed.</p> <p>f) Appointment of the new Parish Lengthsman – update. The new Lengthsman is due to start work in the next couple of days. The Clerk confirmed she had received a copy of his insurance cover and had passed a copy of the contract and other paperwork onto him to sign. Once she had received the signed paperwork the Clerk confirmed she would pass details of the new Lengthsman onto WCC.</p> <p>g) Hedge by Holt Pool – update. The Clerk confirmed that she had researched the ownership of the hedging by Holt Pool and it appeared that this was owned by 1 Lambourne Orchard. The Clerk was asked to write to the owners of 1 Lambourne Orchard to request that the hedge is cut and the hedge cuttings disposed of.</p> <p>h) A443 siding out footpath – progress report. The Clerk confirmed that she had logged this with Worcestershire Highways and they had contacted her to confirm they had inspected the site and they agreed that the work needed doing. The Clerk talked through the process of logging Highways issues on the Worcestershire Hub.</p>	<p>JH</p> <p>PW</p> <p>CL</p> <p>CL</p>

7	<p>Planning</p> <p>a). Applications Pending. To review the recommendations of Parish Council on current applications:- <i>17/01597/FUL Land at Holt Fleet weir (OS 8190 6333) Construction of a vertical slot fish pass (Recommend Approval).</i> <i>18/0071/FUL Land at OS 8336 6147 Change of use from Class B2 (general industry) to Class D1 (Non-residential educational) Wildgoose training (Recommend Approval).</i> These applications are still Pending Decision by MHDC</p> <p><i>17/01945/FUL Demolition of existing house and erection of new detached dwelling and detached garage. Irena, Ockeridge Lane, WR6 6LY.(Recommend Refusal).</i> This application was discussed by Parish Council. Refusal has been recommended on the grounds that the scale of the application is not in keeping with the size of the original property on the site.</p> <p><i>18/00214/OUT Outline application with all matters reserved for construction of a detached bungalow. (Being circulated).</i> The Clerk reported that this application had just been received and had been circulated to all members of Parish Council.</p> <p>b).Approvals/Refusals. <i>17/01483/LB Proposed replacement windows and door. Rowe Farm, Ockeridge Lane, WR6 6LY.</i> It was reported that this application had been approved.</p> <p>c).Other Planning issues. There were no applications to discuss.</p>																										
8	<p>Finance</p> <p>a) To note the current bank balances. The Deposit Account stood at £4688.53p and the Current Account stood at £7602.96p.</p> <p>b) To consider payments made in accordance with the schedule below:</p> <table border="1" data-bbox="236 1442 1398 1700"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Chq No.</th> <th>Amount</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td>10/2/2018</td> <td>Mr T Brookes</td> <td>1168</td> <td>£1904.39</td> <td>Burial ground - Misc Retrospective approval</td> </tr> <tr> <td>10/2/2018</td> <td>Mrs C Lightfoot</td> <td>1169</td> <td>£327.50</td> <td>Clerks salary – February 2018 Retrospective approval</td> </tr> <tr> <td>10/2/2018</td> <td>Mrs C Lightfoot</td> <td>1170</td> <td>£30.31</td> <td>Clerks expenses – February 2018 Retrospective approval</td> </tr> <tr> <td>15/2/2018</td> <td>Blacksmith of Worcester</td> <td>1171</td> <td>£1250.00</td> <td>Bench for Holt Churchyard</td> </tr> </tbody> </table> <p>c) To review the current spend against budget. Parish Council noted the actual spend against budget.</p>	Date	Payee	Chq No.	Amount	Details	10/2/2018	Mr T Brookes	1168	£1904.39	Burial ground - Misc Retrospective approval	10/2/2018	Mrs C Lightfoot	1169	£327.50	Clerks salary – February 2018 Retrospective approval	10/2/2018	Mrs C Lightfoot	1170	£30.31	Clerks expenses – February 2018 Retrospective approval	15/2/2018	Blacksmith of Worcester	1171	£1250.00	Bench for Holt Churchyard	
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9	<p>Correspondence for Information.</p> <p>a) Councillor training. The Clerk confirmed that she had booked Parish Councillors Mrs G. Wotton and Mr J. Bowker on the CALC training due to take place on 13 March 2018 and further details would be forwarded nearer the time.</p>																										

	<p>b) MHDC Street naming scheme. The Clerk confirmed that they had opted into the MHDC street naming scheme which meant that Parish Council would be consulted on the street names of any new developments in the Parish.</p> <p>c) Schools Appeal Panel. The Clerk reported that she had received some notices to display on Parish noticeboards asking for interested parties to sit on school appeals panels. Parish Councillor Mrs G. Wotton expressed an interest in this role and the Clerk agreed to forward her the information.</p> <p>d) Worcester Pollinators. The Chairman and Parish Councillor Mrs G. Wotton expressed an interest in attending this event on Tuesday 27 March 2018. The Clerk agreed to book them a place.</p>	
10	<p>Clerk's report on Urgent Decisions since the last Meeting</p> <p>a) Parish Welcome Leaflet. The Clerk reported that it was possible to get some assistance towards the printing costs of a new Welcome leaflet for the Parish but this needed to be submitted by 1 March 2018. Following a discussion it was felt that this timescale was too tight. It was decided that the item should be timetabled for the next agenda when all members of the Parish Council had had the opportunity to consider what should go on the leaflet.</p> <p>b) Parish Website. Parish Councillor Mr P. Mobbs reported on the Grimely Parish Council Facebook page. It was considered that this was more proactive than the current website as it provided Parishioners with regular notifications of Parish news. It was decided that Parish Council would consider the feasibility of setting up a Facebook page.</p>	<p>ALL</p> <p>ALL</p>
11	<p>Councillor's reports and items for future agendas.</p> <p>a) <u>Hedging on Ockeridge Lane.</u> The Chairman reported that he had not been successful in finding out who owned the land on Ockeridge Lane where the hedge was overgrowing the road. The Clerk was asked to report the issue to the Worcestershire Hub.</p>	CL
12	<p>Date of Next Meeting The date of the next meeting is confirmed as Thursday 15th March 2018.</p>	