

HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD IN HOLT VILLAGE HALL AT 7.30 p.m. ON
THURSDAY 19th April 2018

**Present :- P. Winney (Chairman), J. Bowker (Vice Chairman),
P. Mobbs, J. Harper, G. Wotton, A. Blissett, C. Lightfoot (Clerk)**

Absent:- County Councillor Mr P. Grove, District Councillor Mrs. P Cumming.

In Attendance:-

1	Public Question Time. There were no members of the public present and therefore no questions.	
2	To consider apologies and approve reasons for absence. The Chairman reported that apologies had been received from:- County Councillor Mr P. Grove who was on holiday and District Councillor Mrs P. Cumming who had to attend another meeting. Parish Council approved the reasons for absence	
3	DECLARATIONS OF INTEREST a) Register of Interests. There were no changes to the Register of Interests. b) Registration of Personal Interests. Parish Councillor Mr J. Harper registered an interest in planning application 18/0071/FUL Land at OS 8336 6147 Change of use from Class B2 (general industry) to Class D1 (Non residential educational) Wildgoose training. c) Registration of Prejudicial Interests. There was no registration of Prejudicial interests. d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.	

4 County and District Councillors reports for information.

In the absence of County Councillor Mr P. Grove and District Councillor Mrs P. Cumming there were no matters to be noted.

5	<p>TO APPROVE THE MINUTES OF THE MEETING OF HOLT PARISH COUNCIL HELD ON 15th MARCH 2018.</p> <p>The minutes of the Meeting of Holt Parish Council held on Thursday 15th March 2018 were approved by Parish Council. The minutes were signed by the Chairman as a true record.</p>	
6	<p>PROGRESS REPORTS</p> <p>a) Millennium Green grant funding – progress report. Parish Councillor Mr A. Blissett reported that subject to certain conditions which still need to be satisfied the application for grant funding from Biffa appears to have been successful.</p> <p>b) Holt Churchyard project completion – progress report The Chairman discussed the costs of sourcing a mounting stone for a plaque to complete the Churchyard project. Parish Council considered the issue carefully. It was felt that the current costs that had been quoted (approximately £1000.00) for purchase and delivery were quite high. It was decided that all members of Parish Council should conduct further research before a final decision is made. The Chairman also mentioned the possibility of receiving some grant funding towards the cost of the Churchyard project. It was agreed that The Chairman should investigate this further.</p> <p>c) Vacancy for Parish Councillor – progress report The Clerk reported that to date she had no enquiries for the vacancy. All councillors were encouraged to consider if they know of anyone who may be interested in the role. The Clerk agreed to advertise the role.</p> <p>d) Hedging on Ockeridge Lane – progress report. The Clerk reported that she had reported this to Highways but they did not feel it was an issue and consequently would not be cutting the hedge. The Clerk was asked to feed this information back to Wichenford Parish Council who had originally raised the issue.</p> <p>e) Rural policing – update on communication with local officers. The Clerk reported that she had obtained the contact details of the rural police liaison officer. The Clerk was asked to contact the officer and invite her to a future meeting of Parish Council to discuss the issues facing the Parish.</p> <p>f) A443 siding out footpath – progress report. The Clerk reported that there had been no further action on this issue to the adverse weather conditions.</p> <p>g) Siting of grit bin on A4133 – progress report. The Clerk discussed that she had put in a request with County Highways for a grit bin to be located on the A4133 in the vicinity of Holt Fleet carpark.</p> <p>h) Divisional funding for the Christmas lights. The Clerk reported that she had spoken to District Councillor Mrs P. Cumming about receiving a contribution from the Divisional fund for the new Christmas lights. This will be allocated out of the 2018/19 Divisional fund.</p>	<p>ALL PW</p> <p>CL</p> <p>CL</p> <p>CL</p>

i) Holt website – discussion.
The issue of communication in the Parish was discussed and the possibility of setting up a Parish Whatsapp group was raised for consideration.

7 Planning
a). Applications Pending.
To review the recommendations of Parish Council on current applications:-
18/00214/OUT Outline application with all matters reserved for construction of a detached bungalow, School Lane. (Recommend Approval).

b). Approvals/Refusals.
18/0071/FUL Land at OS 8336 6147 Change of use from Class B2 (general industry) to Class D1 (Non-residential educational) Wildgoose training (Approved).
18/00253/FUL Rowley Farm, Ockeridge Lane, Worcester, WR6 6LY. New farm access (Approved).

c) Other Planning issues.
There were no applications to discuss.

8 Finance
a) To note the current bank balances.
The Deposit Account stood at £3689.43p and the Current Account stood at £375.73p.

b) To consider payments made in accordance with the schedule below:

Date	Payee	Chq No.	Amount	Details
30/3/2018	Biffa	1174	£7705.74	Match funding Millennium Green Retrospective approval
30/3/2018	Mr P Winney	1175	£286.63	Holt Churchyard Misc Retrospective approval
7/4/2018	Mr R Harrison	1176	£220.35	Lengthsman – March 2018 Retrospective approval
7/4/2018	Worcs CALC	1177	£48.00	Training Retrospective approval
7/4/2018	Mrs C Lightfoot	1178	£327.50	Clerks salary – April 2018 Retrospective approval
17/4/2018	Mrs C Lightfoot	1179	£13.26	Clerks expenses – April 2018

c) To Approve the Annual Governance Statement.
Parish Council reviewed their system of financial controls and approved the Annual Governance Statement. These were signed by The Chairman and the Responsible Financial Officer.

d) To approve the annual bank reconciliation and annual accounts.
Parish Council reviewed the annual bank reconciliation and annual accounts. These were approved by Parish Council and signed by The Chairman and Responsible Financial Officer.

<p>9</p>	<p>Correspondence for Information.</p> <p>a) Parish Footpaths. The Clerk confirmed that she had submitted the report requesting P3 funding based on what had been claimed in previous year. The Chairman agreed to speak to The Chairman about strimming the footpaths. The Clerk agreed to follow up with the Parish Footpaths Officer if there were any further issues which need to addressing.</p> <p>b) Hartlebury Incinerator. The Clerk reported that she had contacted Hartlebury Incinerator and they were happy to accommodate visits later in the year. The Clerk agreed to circulate some dates to Parish Council.</p>	<p>PW CL</p> <p>CL</p>
<p>10</p>	<p>Clerk's report on Urgent Decisions since the last Meeting There were no items to report.</p>	
<p>11</p>	<p>Councillor's reports and items for future agendas.</p> <p>a) Trees by Bridleway to Church. This was raised as an issue as they are encroaching on the entrance to the Bridleway. The Clerk was asked to contact County Highways on this issue.</p> <p>b) Pollinators conference. The Chairman and Parish Councillor Mrs G. Wotton reported on the Pollinators conference they had attended. Two potential sites for Wildflower meadows were discussed in the Parish and the Clerk was asked to contact County Councillor Mr P. Grove to ascertain whether permission would be needed from Highways for this project.</p> <p>c) Pot hole by Red Lion. A pot hole in the vicinity of the Red Lion was reported. The Clerk was asked to report it to the Worcestershire Hub.</p>	<p>CL</p> <p>CL</p> <p>CL</p>
<p>12</p>	<p>Date of Next Meeting The date of the next meeting was confirmed as Thursday 17th May 2018. This will be the Annual and Open Parish Meetings.</p>	