

**HOLT PARISH COUNCIL**  
**Clerk to Council: C Lightfoot, 1 Pool Cottages, Holt Heath, WR6 6NA**

**To Members of Holt Parish Council**

**You are duly summoned to attend the next Meeting of Holt Parish Council to be held at 7.30 pm on Monday 20 August 2018 in Holt Village Hall.**

**AGENDA**

1. **Public Question Time.** Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration as appropriate.
2. **Apologies.** To receive apologies and approve reasons for absence. To discuss the process for recording apologies and absences.
3. **Declarations of Interest.**
  - (a) Register of Interests: Councillors are reminded of the need to complete/update their register of interests.
  - (b) To declare any Personal Interests in items on the agenda and their nature.
  - (c) To declare any Prejudicial Interests in items on the agenda and their nature.
  - (d) Written requests for the Council to grant a dispensation (s33 of The Localism Act 2011) are to be passed to the Clerk at least 4 clear days prior to the meeting.
4. **County and District Councillors reports** for information.
5. **Minutes.** To consider the approval of the minutes of the Meeting of Holt Parish Council held on 21 June 2018.
6. **Progress Reports** for information.
  - a) Holt Churchyard project completion – progress report.
  - b) Vacancy for Parish Councillor – progress report.
  - c) Rural policing – update on communication with local police officers
  - d) Divisional funding for Christmas lights – progress report.
  - e) Parish Footpaths – progress report.
  - f) Wildflower meadow – progress report.
  - g) Litter picks – progress report.
  - h) Village maintenance and cutting back of overgrown hedging – progress report.
  - i) World War 1 Beacon of Light commemoration – progress report.
7. **Planning**
  - a) **Applications Pending.** To review the recommendations of Parish Council on current applications:  
*18/00766/FUL Erection of detached, flat roofed, timber framed building to provide changing facilities (Recommend Approval)*
  - b) **Approvals/Refusals.**

**c) Other Planning Issues.**

*18/00805/GPDQ Rowley Farm, Ockeridge Lane, Notification of prior approval for proposed change of use of agricultural buildings to 2 dwelling houses.*

**8. Finance**

- a) To note the current bank balances.
- b) To consider payments in accordance with the attached schedule.
- c) To review the current spend against budget.
- d) To note the status of the audit.

**9. Correspondence for Information.**

To discuss items circulated prior to the Meeting.

**10. Clerk's report on Urgent Decisions since the last Meeting**

**11. Councillor's reports and items for future agendas.**

**12. Date of next meeting.**

The date of the next Meeting is confirmed as Thursday 20 September 2018.

Signed

Caroline Lightfoot  
Clerk to Holt Parish Council  
15 July 2018