

**HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD IN HOLT VILLAGE HALL
AT 7.30 p.m. ON THURSDAY 18 OCTOBER 2018**

Present :- P. Winney (Chairman), P. Mobbs, J. Bowker (Vice Chairman), J. Harper. G. Wotton, A. Jones, C. Lightfoot (Clerk).

Absent:- A. Blissett.

In Attendance:- District Councillor Mrs. P Cumming, Anne Stark (Benefice Magazine).

1	<p>Public Question Time. There were no members of the public present and therefore no questions.</p>	
2	<p>To consider apologies and approve reasons for absence. The Clerk reported that apologies had been received from Parish Councillor Mr A. Blissett and County Councillor Mr P. Grove. Parish Council approved the reasons for absence.</p>	
	<p>DECLARATIONS OF INTEREST</p> <p>a) Register of Interests. There were no changes to the Register of Interests.</p> <p>b) Registration of Personal Interests. Parish Councillor Mr J. Harper registered an interest in planning application 18/0116/AGR Castle Farm irrigation pool.</p> <p>c) Registration of Prejudicial Interests. There was no registration of Prejudicial interests.</p> <p>d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p>	
4	<p><u>County and District Councillors reports for information.</u></p> <p>The Clerk reported that she had received County Councillor Mr P. Grove's monthly report which she would circulate to members of Parish Council. There were no matters of note for Parish Council.</p> <p>District Councillor Mrs P. Cumming reported the following matters of note:-</p> <ul style="list-style-type: none"> i. Recycling. Since the advent of bi weekly refuse collections it was reported that general waste had decreased by 200 tonnes whereas recyclable waste had increased by 100 tonnes. ii. Bus service review. A review of the current bus timetable is currently taking place looking at the financial feasibility of some services. The 294/298 from Kidderminster to Worcester which passes through Holt is one of the services being reviewed as this is a subsidised service. iii. District Council Ward Funding. The Clerk thanked District Councillor Mrs P. Cummings for the payment of £150.00 which had been received towards the purchase of new Christmas tree lights. District Councillor Mrs P. Cummings further agreed to fund the cost of a tea urn for use at community events. The Clerk was asked to provide purchase details to District Councillor Mrs P. Cummings. iv. Road sweeping. Parish Councillor Mr P. Mobbs reported that the Parish roads have now been swept and thanked District Councillor Mrs P. Cumming for her intervention on this matter. 	<p>CL</p> <p>CL</p>

5	<p>TO APPROVE THE MINUTES OF THE MEETING OF HOLT PARISH COUNCIL HELD ON 20th SEPTEMBER 2018.</p> <p>The minutes of Meeting of Holt Parish Council held on Thursday 20 September 2018 were approved by Parish Council and signed by the Chairman as a true record.</p>	
6	<p>PROGRESS REPORTS</p> <p>a) Traffic concerns in Parish – progress report. Parish Councillor Mr P Mobbs reported on a site meeting held in the Parish with members of Parish Council, representatives from Highways, representatives from the Safer Roads Partnership, District Councillor Mrs P. Cummings and County Councillor Mr P. Grove regarding the concerns of Parish Council in relation to the safety of motorists and pedestrians in the Parish. Whilst there was a lot of sympathy for the concerns raised by Parish Council there is limited action which can be taken.</p> <ol style="list-style-type: none"> i. Siding out of School Lane and the footpath to Broomfields are due to take place to make the pavements wider. The Lengthsman will then be responsible for maintaining School Lane. ii. A review of the signs within the Parish will be undertaken by County Highways. The signs will be cleaned and the white lines and mini roundabout repainted. The possibility of painting double white lines to deter overtaking will be investigated. iii. The Safety Camera Partnership will continue their speed awareness campaign on the A443. This is one of the most used sites for speed awareness in the County. The possibility of training volunteers within the Parish to man speed awareness guns to track the speed of vehicles in the Parish was discussed. iv. The possibility of Parish Council purchasing a VAS for use in the Parish was discussed. Parish Councillor Mr P. Mobbs was asked to investigate the costs and feasibility of this project. v. There are no plans at present for Highways to make any amendments to Red Lion junction. <p>b) Wildflower meadow – progress report. The Chairman reported that this due to be seeded next week and mini daffodils will also be planted on the site.</p> <p>c) Litter picks – progress report. The Chairman reported that all equipment has now been purchased and it was agreed that the litter picks would commence in the spring.</p> <p>d) World War 1 Beacon of light commemoration – progress report. This was discussed under Agenda item 11 – discussion of arrangements for Armistice Day.</p> <p>e) SWDP – review of 5 year land supply and settlement boundaries – action taken. The Clerk reported that she had responded on behalf of Parish Council to the consultation on settlement boundaries. Whilst Parish Council do not object to the review they do not believe it should be seen as an opportunity for developers to put in applications for developments outside the settlement line. It was agreed that The Chairman and Parish Councillor Mr P. Mobbs would represent Holt Parish Council at the SWDP review meeting on the 6 November 2018.</p> <p>f) Cleaning of village gates and bus shelter – progress report. The Clerk reported that she had not received firm response from County Highways as to whether they would undertake this task. The Chairman was therefore asked to arrange this and it was agreed that the cost would be funded by Parish Council.</p>	<p>PM</p> <p>PM PW</p> <p>PW</p>
7	<p>Planning</p> <p>a) Applications Pending. There were no applications to report.</p>	

b) Approvals/Refusals.

18/01113/FUL Rowley Farm Ockeridge Lane Holt Heath Worcester WR6 6LY Extension to and conversion of existing farm building to one holiday-let unit and demolition of adjacent redundant pig pens. (Approved)

18/0116/AGR Castle Farm, Holt Heath, WR6 6NJ. Proposed irrigation pool. (Approved).

c) Other Planning issues.

Planning Application APP/J1860/W/18/32024441

Mr and Mrs Ewer. Heathwood, Holt Heath, WR6 6NA.

Outline application with all matters reserved for construction of a detached bungalow.

The Clerk made Parish Council aware on the appeal on this application. As Parish Council recommended approval of this application there was no further action to be taken.

8 Finance

a. To note the current bank balances.

The Clerk reported that the current account balance was £ 2703.00 and the deposit account balance was £ 9660.54. The Clerk reported that these balances were before the issuance of the cheques listed below and the second half of the Precept had now been received.

b. To consider payments in accordance with the attached schedule.

The following retrospective payments were approved by Parish Council.

Date	Payee	Chq No.	Amount	Details
17 Oct 2018	RT Harrison	1203	£123.60	Lengthsman
17 Oct 2018	PKF Littlejohn LLP	1204	£240.00	Annual audit fee
17 Oct 2018	Mr P Goodman	1205	£1175.00	Grass cutting
17 Oct 2018	Mrs C Lightfoot	1206	£327.50	Clerks salary – Oct 2018
17 Oct 2018	Mrs C Lightfoot	1207	£4.52	Clerks expenses – Oct 2018
17 Oct 2018	Mrs G Wotton	1208	£79.45	Refreshments for churchyard consecration
17 Oct 2018	Mr WP Winney	1209	£259.28	Litter picking equipment

c. To review the current spend against budget.

The Council noted the information.

d. To note the current status of the audit.

The Clerk reported the main matters that had arisen from the audit to Parish Council and reported that the audit had been advertised as final.

9 Correspondence for Information.

All correspondence of note had been circulated prior to the Meeting.

10 Clerk's report on Urgent Decisions since the last Meeting

- Trip to Hartlebury Incinerator 29 November 2018.

The Clerk reminded Parish Council of this event and provided the relevant details.

11	<p>Discussion of arrangements for Armistice Day – Anne Stark.</p> <p>The Chairman welcomed Anne Stark from the Benefice magazine to the Meeting and the details of the events to mark the Armistice Day across the 3 parishes were discussed. Anne Stark requested that her thanks for the assistance given by Parish Council in organising these events was minuted.</p> <p>The events will consist of a church service at Hallow in the morning, followed by afternoon tea at Sinton Green Peace Hall and a beacon bonfire on the Millennium Green. The Clerk and members of Parish Council were asked to display posters advertising the event.</p> <ul style="list-style-type: none"> - Members of Parish Council to attend morning church service. Vice Chairman Mr J. Bowker to lay wreath on behalf of Parish Council. - CL and PW to liaise with Droitwich Town Council re hire of gazebos. - All members of Parish Council to assist with set up of event Sunday pm on the Millennium Green. - Millennium Green event to start at 6.30pm. Last post 6.55pm. Lighting of the beacon and ringing of the peace 7.00pm. - JH to organise firewood for beacon. - GW to organise refreshments. - AB to organise music. - JH and PW to organise lighting. <p>It was agreed that Parish Council would purchase an oak tree to planted on the night to commemorate the event. The Chairman agreed to look in the costs of purchasing a commemorative plaque.</p>	<p>ALL</p> <p>PW</p>
11	<p>Councillor’s reports and items for future agendas.</p> <p>a) Blocked drains. The Clerk was asked to report blocked drains at the following locations to County Highways.</p> <ul style="list-style-type: none"> - Holt Fleet (left hand side of road) - Red Lion junction <p>b) Heyfield Homes. The Clerk was asked to contact Heyfield Homes at Hallow again as new advertising signs have appeared in the Parish and ask that these be removed.</p>	<p>CL</p> <p>CL</p>
12	<p>Date of Next Meeting</p> <p>The date of the next meeting was confirmed as Thursday 15th November 2018.</p>	