

**HOLT PARISH COUNCIL**  
**Clerk to Council: C Lightfoot, 1 Pool Cottages, Holt Heath, WR6 6NA**

**To Members of Holt Parish Council**

**You are duly summoned to attend the next Meeting of Holt Parish Council to be held at 7.30 pm on Thursday 19 September 2019 in Holt Village Hall.**

**AGENDA**

1. **Public Question Time.** Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration as appropriate.
2. **Apologies.** To receive apologies and approve reasons for absence. To discuss the process for recording apologies and absences.
3. **Declarations of Interest.**
  - (a) Register of Interests: Councillors are reminded of the need to complete/update their register of interests.
  - (b) To declare any Personal Interests in items on the agenda and their nature.
  - (c) To declare any Prejudicial Interests in items on the agenda and their nature.
  - (d) Written requests for the Council to grant a dispensation (s33 of The Localism Act 2011) are to be passed to the Clerk at least 4 clear days prior to the meeting.
4. **County and District Councillors reports** for information.
5. **Minutes.** To consider the approval of the minutes of the Meeting of Holt Parish Council held on 20 June 2019.
6. **Co-option of new Parish Councillor.**  
To consider the candidates for co-option to Parish Council.
7. **Progress Reports** for information.
  - a) Village Hall refurbishment– progress report.
  - b) VAS – progress report.
8. **Planning**
  - a) **Applications Pending.** To review the recommendations of Parish Council on current applications:  
No outstanding applications.
  - b) **Approvals/Refusals.** 19/01118/AGR Woodside Farm Top Barn, WR6 6<sup>TH</sup>. Prior notification of extension to existing building for storage of chemicals etc (Approved) 19/00812/HP Irena, Ockeridge Lane, Holt Heath WR6 6LY.

*Single storey rear extension, extension to side and conversion of roofspace to form first floor living space.(Approved)*

**c) Other Planning Issues.**

*Planning Appeal APP/J1860/W/19/3229510*

*Mr E Hunt. Conversion of Stable block to dwelling.*

*Thatch Lodge, Holt Heath, WR6 6NL. (Pending)*

*19/00492/FUL Ball Mill Bungalow, Main Road, Hallow, WR2 6LS. Construction of new storage shed on existing brownfield land. (Discussion re enforcement process)*

**9. Finance**

- a) To note the current bank balances.
- b) To consider payments in accordance with the attached schedule.
- c) To track the current spend against the budget.
- d) To note the current status of the audit.

**10. Correspondence for Information.**

To discuss items circulated prior to the Meeting.

- a) Pollinator sites – response by 9 October 2019.
- b) Snow contractors.
- c) SWDP Briefing 6 November 2019.
- d) Armistice Day arrangements 2019.

**11. Clerk's report on Urgent Decisions since the last Meeting**

- a) Report from Grimley Parish Council Meeting on climate change.

**12. Councillor's reports and items for future agendas.**

**13. Date of next meeting.**

The date of the next Meeting is confirmed as Thursday 17 October 2019.

Signed

Caroline Lightfoot  
Clerk to Holt Parish Council