

**HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD
IN HOLT VILLAGE HALL AT 7.30 p.m.
ON THURSDAY 17 SEPTEMBER 2015.**

Present :-

**P. Winney (Chairman)
A. Blissett
J. Bowker (Vice Chairman)
J. Harper
M.Troman
G. Wotton
C. Lightfoot (Clerk)**

In Attendance:-

**District Councilor Mrs P. Cumming
Mrs S. Gill (Parishioner)**

Absent:-

County Councillor Mr P. Grove

1.	<p>PUBLIC QUESTION TIME</p> <p>The Chairman welcomed Mrs S. Gill to the Meeting. She thanked Parish Council for her presentation prior to the Meeting and explained she would like to observe the Meeting.</p>	ALL
2.	<p>TO CONSIDER APOLOGIES AND APPROVE REASONS FOR ABSENCE.</p> <p>The Chairman reported that apologies had been received from County Councillor Mr P. Grove who had prior commitment.</p>	
3.	<p>DECLARATIONS OF INTEREST</p> <p>a) Register of Interests. There were no changes to the Register of Interests.</p> <p>b) Register of Personal Interests. Mr J. Harper declared an interest in planning application 15/0016/CM Proposed materials recycling facility, Church Farm Quarry.</p> <p>c) Register of Prejudicial Interests. There was no registration of Prejudicial interests.</p> <p>d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p>	

<p>4.</p>	<p>COUNTY AND DISTRICT COUNCILLOR REPORTS.</p> <p>District Councillor Mrs P. Cumming reported the following matter of note:-</p> <p>a) Refugees District Councillor Mrs P. Cumming reported that MHDC has agreed to accept additional refugees into the District following the recent national coverage. However, a county wide agreement still had to be reached.</p> <p>b) SWDP. District Councillor Mrs P. Cumming reported on the SWDP Meeting which had been attended by the Chairman and Vice Chairman of the Parish Council. The SWDP is due to go before the Inspector at the beginning of the following week with a view to being agreed and adopted at the beginning of 2016.</p> <p>c) Valuation tribunal decision. A ruling has occurred that doctors surgeries are playing too much in rates. Currently MHDC are due to lose £150,000 per year under the scheme and have to repay £2.5 million out of reserves. Currently representations are being made to central government.</p> <p>The Clerk reported that County Councillor Mr P. Grove had reported no matters of note.</p>	
<p>5.</p>	<p>TO APPROVE THE MINUTES OF THE MEETING OF HOLT PARISH COUNCIL HELD ON 20 AUGUST 2015.</p> <p>The minutes of the Meeting of Holt Parish Council held on 20 August 2015 were approved by Parish Council and signed by The Chairman as a true record.</p>	
<p>6.</p>	<p>PROGRESS REPORTS</p> <p>a) New Residents Letter – status report. The Clerk reported that this had now been updated and circulated to all members of Parish Council.</p> <p>b) Litter bin School Lane – status report on sourcing a replacement litter bin. Parish Councillor Mr A. Blissett reported that he had researched the purchase of a new litter bin for School Lane. The cost was going to be approximately £150.00 plus £18.00 installation. Parish Council agreed the costs and the details were passed to the Clerk to order. Parish Councillor Mr A. Blissett agreed to install the bin once it had been delivered.</p> <p>c) Defibrillator Scheme – BT Telephone Kiosk – status report. The Clerk reported that the consultation period to adopt the BT Kiosk in the village was now completed and Parish Council should shortly be receiving the paperwork for the transfer of ownership of the bin. The Clerk reported that she had received some information from Martley Parish Council who have successfully arranged for the installation of two defibrillators. It was agreed that the information would be passed to Parish Councillors Mr J. Bowker and Mr M. Troman to take the project</p>	<p>CL</p> <p>JB MT</p>

	<p>forward.</p> <p>d) Wildflower Scheme at Red Lion junction – update on scheme. Parish Councillor Mrs G. Wotton reported that she was continuing to research this project and would report back at the next meeting.</p> <p>e) Traffic calming – resiting VAS and update on purchase costs of VAS.</p> <p>The Clerk reported that the two sites on the A443 for the installation of the VAS were now ready for use. The Clerk further reported that she had clarified the cost of purchasing a VAS and to obtain one fit for purpose the cost would be approximately £2650.00. Parish Council decided they would monitor the effectiveness of the VAS before making a decision whether to purchase a sign in the future.</p> <p>f) Red Lion Public House – update on appearance of public house. The Clerk reported that she had written to Enterprise Inns to express Parish Council’s dissatisfaction with the current condition of the Red Lion. Unfortunately she had not received a reply and no action had been taken.</p> <p>g) Field adjacent to Millennium Green – update on current condition. It was reported that this field had been cleared.</p> <p>h) Removal of trees on School Lane – status report. The Clerk reported that she had received an e-mail from Gerry Brienza from County Highways and there had been a delay in the removal of the trees on School Lane due to a change of personnel relating to the role of the Tree Protection Officer.</p>	
7.	<p>PLANNING</p> <p>a) Applications Pending. 15/0016/CM Proposed materials recycling facility, Church Farm Quarry. The Clerk reported that the response from Parish Council in addition to the comments of Parishioners had been submitted to Worcester County Council. Parish Council are currently waiting for the date for the Planning Committee Meeting. Parish Councillors Mr M. Troman and Mrs G. Wotton gave a brief report of the Meeting they had attended at Grimley Parish Council Meeting. The Chairman gave a brief report on the Tarmac liaison Meeting he had attended at Church Farm South.</p> <p>b) Approvals/Refusals. There were no applications to discuss.</p> <p>c) Other Planning issues. There were no issues to discuss.</p>	
8.	<p>FINANCE</p> <p>a) To note the current bank balances. It was confirmed that the Deposit Account stood at £6,176.29p and the Current Account stood at £1,842.15p. The Clerk reported that the second half of the precept had still to be received. The Clerk confirmed that these balances were before the issuance of the cheques listed below.</p> <p>b) To consider payments made in accordance with the attached schedule.</p>	

	<p>The following cheques were signed and the invoices initialled by two members of Parish Council:- Astley and Dunley Parish Council (Cheque No. 1021) £80.00 (Replacement battery for the VAS), Grant Thorton (Cheque No. 1022) £120.00 (Audit fee), Mr P. Winney (Cheque No. 1023) £138.00 Christmas lights, Mr C. Jones (Cheque No. 1024) £120.00 Lengthsman August 2015, Mrs C. Lightfoot (Cheque No. 1025) £308.33 Clerks salary September 2015, Mrs C. Lightfoot (Cheque No. 1026) £9.45 Clerks expenses September 2015.</p> <p>c) To review the actual spend against budget. Parish Council agreed the bank reconciliation and this was signed by the Chairman. Parish Council noted the actual spend against budget.</p> <p>d) Signing of the new bank mandate. The Clerk reported that she was still chasing up the paperwork for the new bank mandate.</p>	
9.	<p>CORRESPONDENCE FOR INFORMATION</p> <p>The Clerk reported that all correspondence of note had been circulated prior to the Meeting.</p>	
10.	<p>CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING</p> <p>a) Report from SWDP meeting. This was discussed under Agenda item 4b District Councillor report.</p> <p>b) Update on current position in relation to Holt Churchyard. The Chairman read out an e-mail from Mr T. Brookes in relation to Holt Churchyard. The situation is still ongoing but it is hoped that planning permission will be granted for the extension to the Churchyard. It was reported that a Meeting in relation to the future of Holt Church was due to be held on 13 October 2015 in Holt Village Hall. It was agreed that Mr J. Bowker would attend on behalf of Parish Council.</p> <p>c) Section 106 Meeting. It was confirmed that the Chairman would be attending the S106 Meeting run by Worcestershire CALC which was also due to be held on 13 October 2015.</p> <p>d) Report from Ball Mill Quarry Tarmac Liaison Meeting. This was discussed under Agenda item 7a. Planning.</p> <p>e) Assets of Community value. The Clerk reported that she had received a suggestion that Parish Council considered registering the Red Lion Public House and Holt Post Office and Village Shop as assets of community value. This was discussed by Parish Council. However, Parish Council did not consider they were currently in a position to bid for the assets in the event of a sale so it was not considered of benefit to pursue this at the present time.</p>	<p>JB</p> <p>PW</p>
12.	<p>COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS</p> <ul style="list-style-type: none"> • Parish Noticeboard. <p>The Chairman reported he would research and bring some proposals to</p>	

	<p>the next meeting of Parish Council.</p> <ul style="list-style-type: none">• Traffic monitoring. <p>The Chairman confirmed that the new cameras installed at Red Lion junction were for the purpose of traffic monitoring.</p>	PW
13.	<p>DATE OF NEXT MEETING</p> <p>The date of the next Meeting of Parish Council was confirmed as 15 October 2015.</p>	