

**HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD
IN HOLT VILLAGE HALL AT 7.30 p.m.
ON THURSDAY 20 AUGUST 2015.**

Present :-

**P. Winney (Chairman)
A. Blissett
J. Bowker (Vice Chairman)
J. Harper
M.Troman
G. Wotton
C. Lightfoot (Clerk)**

In Attendance:-

**County Councillor Mr P. Grove
District Councilor Mrs P. Cumming
P. Mobbs (Parishioner)
Mr R. Tesh (Shrawley Parish Council)**

Absent:-

1.	<p>PUBLIC QUESTION TIME</p> <p>The Chairman welcomed Mr R. Tesh from Shrawley Parish Council to the Meeting. Mr R. Tesh showed Parish Council the painting he had had commissioned by a local artist to be presented to former District Councillor Mrs S. Gill to mark her retirement. Parish Council expressed their thanks to Mr R. Tesh for arranging such a thoughtful gift and it was agreed that a short presentation would take place at the start of the next Meeting of Parish Council on 17 September 2015. Parish Council agreed to advertise this in the shop and on the website and invite Parishioners to attend. Mr R. Tesh left the Meeting.</p> <p>The Chairman welcomed Mr P. Mobbs to the Meeting and explained to Parish Council that Mr Mobbs had applied for the outstanding vacancy on Parish Council which would be dealt with under Agenda item 4.</p>	ALL
2.	<p>TO CONSIDER APOLOGIES AND APPROVE REASONS FOR ABSENCE.</p> <p>The Chairman reported that all members were present and no apologies had been received.</p>	
3.	<p>DECLARATIONS OF INTEREST</p> <p>a) Register of Interests. There were no changes to the Register of Interests.</p>	

	<p>b) Register of Personal Interests. Parish Councillors Mr P. Winney, Mr M. Troman, Mr A. Blissett and Mr J. Harper declared an interest in planning application 14/01596/OUT Land Adjacent to the Millennium Green, Holt. Mr J. Harper declared an interest in planning application 15/0016/CM Proposed materials recycling facility, Church Farm Quarry.</p> <p>c) Register of Prejudicial Interests. There was no registration of Prejudicial interests.</p> <p>d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p>	
<p>4.</p>	<p>TO CONSIDER FILLING THE OUTSTANDING VACANCY ON PARISH COUNCIL BY THE PROCESS OF CO-OPTION.</p> <p>The Clerk explained to Mr P. Mobbs the process of Co-option and gave a brief summary of the role of a Parish Councillor. The Clerk provided Mr P. Mobbs with a copy of the Code of Conduct. Mr P. Mobbs signed the Declaration of Office and this was witnessed by the Clerk in her capacity as a Proper Officer of the Council. Mr P. Mobbs was provided with a copy of the Register of Interests form to complete and return to the Clerk. The Chairman welcomed Parish Councillor Mr P. Mobbs to Parish Council.</p>	
<p>5.</p>	<p>COUNTY AND DISTRICT COUNCILLOR REPORTS.</p> <p>District Councillor Mrs P. Cumming reported the following matter of note:-</p> <p>a) Funding. District Councillor Mrs P. Cumming reported that MHDC funding had fallen considerably and the District Council was now going through the difficult process of setting priorities for the next 4 years.</p> <p>County Councillor Mr P. Grove reported the following matters of note:-</p> <p>a) Planning application 14/0156/OUT Land Adj. to Millennium Green. County Councillor Mr P. Grove highlighted that the above application had been refused by MHDC planning committee. County Councillor Mr P. Grove congratulated District Councillor Mrs P. Cumming and Parish Councillor Mr J. Bowker on their representations to the Planning Committee.</p> <p>b) Planning application 15/0016/CM Proposed materials recycling facility, Church Farm Quarry. County Councillor Mr P. Grove stated that whilst the Agent had declined the offer to hold a public meeting with regard to the above planning application they had proposed a round table discussion with representatives of the affected Parish Councils involved. This had been rejected by all Parish Council's involved due to the short time scale and the fact that they did not feel it would add value to the process. The Clerk confirmed that the submission date had been extended to 1 September 2015 due to amendments to the plans relating to the public footpaths. County Councillor Mr P. Grove stated that the application</p>	

	<p>was likely to be put before the October planning committee meeting.</p> <p>c) Budget. Following the budget local government is being asked to make £28-30 m of savings next year which will bring further budgetary pressures. It is likely that the devolution process where more power is being passed down to local government will result in the County Council working more closely with the District Councils.</p> <p>d) GCSE results. The Chantry GCSE results were 70% A* - C which is significantly above the national average.</p> <p>e) Street Lighting. 17,000 street lights are being switched off between midnight and 6.00 am in Worcestershire to save funds.</p>	
6.	<p>TO APPROVE THE MINUTES OF THE MEETING OF HOLT PARISH COUNCIL HELD ON 18 JUNE 2015.</p> <p>The minutes of the Meeting of Holt Parish Council held on 18 June 2015 were approved by Parish Council and signed by The Chairman as a true record.</p>	
7.	<p>PROGRESS REPORTS</p> <p>a) Lenchford Inn – siting of a permanent sign at Red Lion junction. The Chairman reported that following the previous meeting he had collaborated with the Lenchford Public House to place a small permanent sign at Red Lion junction. Parish Council agreed that the sign was in keeping with the rest of the village.</p> <p>b) New Residents Letter – status report. The Clerk reported that this had now been updated to include website details and e-mail addresses. It was agreed that this would be circulated to all members of Parish Council to check for accuracy.</p> <p>c) Litter bin School Lane – status report on sourcing a replacement litter bin. Parish Councillor Mr A. Blissett reported he had unfortunately been unable to source a new liner for the litter bin on School Lane. The Chairman asked Parish Councillor Mr A. Blissett to look into costs of providing a replacement bin and bring them to the next Meeting</p> <p>d) Defibrillator Scheme – BT Telephone Kiosk – status report. The Clerk reported that the consultation period to adopt the BT Kiosk in the village should soon be complete and following the payment of £1.00 the Kiosk would be belong to Parish Council. The Clerk presented some information she had obtained on the Defibrillator Scheme for reutilising the telephone kiosk. The Clerk highlighted that the purchase of the equipment would be £1400.00 - £2200.00 although grant funding was available. Parish Council agreed that they would like to take this forward as a project and the Clerk agreed to forward details of the Scheme to all members of Parish Council. It was further agreed that the Clerk would contact Martley Parish Council who have already gone through the process and arrange for members of Parish Council to attend a Meeting</p>	<p>CL</p> <p>AB</p> <p>CL</p>

It was confirmed that the Deposit Account stood at £7,175.05p and the Current Account stood at £1,972.76p. The Clerk reported that the second half of the precept was due to be received in September. The Clerk confirmed that these balances were before the issuance of the cheques listed below.

b) To consider payments made in accordance with the attached schedule.

Date	Payee	Chq No.	Amount	Details
26 July 2015	Mrs C Lightfoot	1011	£308.33	Clerks salary July 2015 Retrospective approval
26 July 2015	Mrs C Lightfoot	1012	£7.01	Clerks expenses (stamps) July 2015 Retrospective approval
26 July 2015	Mr C Jones	1013	£150.00	Lengthsman June 2015 Retrospective approval
26 July 2015	Holt Village Hall	1014	£48.00	Village Hall Hire Retrospective approval
14 August 2015	Bridgewater and Coulton	1015	£540.00	Indicative costings for rebuild of Village Hall
14 August 2015	Mr P Goodman	1016	£105.00	Footpaths
14 August 2015	Mr C Jones	1017	£108.00	Lengthsman July 2015
14 August 2015	Mrs C Lightfoot	1018	£308.33	Clerks expenses August 2015
14 August 2015	Mrs C Lightfoot	1019	£12.62	Clerks expenses (stamps) August 2015
14 August 2015	Shrawley Parish Council	1020	£56.66	Contribution to District Councillor Mrs S. Gill Retirement gift.

All retrospective cheques were approved by Parish Council. All other cheques were signed and the invoices initialled by two members of Parish Council.

c) To review the actual spend against budget.

Parish Council agreed the bank reconciliation and this was signed by the Chairman. Parish Council noted the actual spend against budget.

d) Report on the status of the Audit.

The Clerk reported that the Audit had been approved and advertised as finalised. The Clerk reported the items highlighted by the Audit including the timing of the financial risk assessment and the fact that Parish Council carried a low level of reserves. Parish Council noted these facts and agreed to assess the level of reserves when setting the 2016/17 precept.

10. CORRESPONDENCE FOR INFORMATION

The Clerk highlighted correspondence from Age Concern UK regarding a volunteer scheme. The Clerk passed the details to Parish Councillor Mrs G. Wotton.

11. CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING

a) Approval of VAS site in Parish and discussion on future funding of

	<p>VAS.</p> <p>Parish Councillors Mr J. Harper and Mr M. Troman reported on a site meeting they had attended with County Highways relating to the resiting of the VAS on the A443. The Clerk had previously circulated documentation detailing 2 potential sites on the A443 and Parish Council agreed that these would be a more effective location for the VAS than the current location on the A4133 opposite Broomfields. The Clerk was asked to contact Mr Gerry Brienza of County Highways to request the instigation of the new sites for the VAS on the A443. The Clerk highlighted that Parish Council had been approached by Astley Parish Council to contribute £80.00 towards a replacement battery for the VAS. This was approved by Parish Council.</p> <p>Parish Council then discussed the possibility of purchasing a VAS for use in the Parish. The Clerk was asked to contact Mr Gerry Brienza fo County Highways to obtain further information on costs and suppliers.</p> <p>b) Superfast Broadband – update on connection timescale.</p> <p>The Chairman reported that the outstanding Box 1 should be connected towards the end of September.</p>	CL
12.	<p>COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS</p> <ul style="list-style-type: none"> • Red Lion Public House. The Clerk was asked to write to Enterprise Inns highlighting the poor state of repair of the Red Lion Public House. • Field adjacent to Millennium Green. The Clerk was asked to write to Mrs Briggs to inform her of the poor condition of the field next to the Millennium Green. Concerns were expressed that some of the vegetation would spread seeds to the Millennium Green. • Trees on School Lane. The Clerk was asked to chase County Highways relating to the felling of the overhanging trees in School Lane. • Holt Church. Parish Councillor Mrs G. Wotton reported that the Church were hosting a harvest supper in the Village Hall on 26 September 2015. A further meeting relating to the future of Holt Church would be held in October. 	CL CL CL GW
13.	<p>DATE OF NEXT MEETING</p> <p>The date of the next Meeting of Parish Council was confirmed as 17 September 2015.</p>	