

**HOLT PARISH COUNCIL  
MINUTES OF THE MEETING HELD  
IN HOLT VILLAGE HALL AT 7.30 p.m.  
ON THURSDAY 17 MARCH 2016.**

**Present :-**

**P. Winney (Chairman)  
J. Bowker (Vice Chairman)  
A. Blissett  
M.Troman  
P. Mobbs  
G. Wotton  
J. Harper  
C. Lightfoot (Clerk)**

**In Attendance:-**

**District Councilor Mrs P. Cumming  
County Councillor Mr P. Grove  
Rev. Robert Latham (Holt Church)**

**Absent:-**

<b>1.</b>	<p><b>PUBLIC QUESTION TIME</b></p> <p>The Chairman welcomed the Rev. Robert Latham to the Meeting. Rev. Latham explained he had come to discuss Holt Charities. Rev. Latham presented the constitution of Holt Charities and explained the purpose of the Trust was to aid impoverished parishioners. There are 3 trustees one of whom is the Rev. Latham. The remaining two trustees are appointed by the Parish Council. At present Mrs S. Gill and Mr J. Miles are the other trustees but Mr J. Miles wishes to step down. The Chairman volunteered to succeed Mr J. Miles as trustee and this was approved by Parish Council. Rev. Latham further reported that he is currently in consultation with the Charity Commission to assess whether the Trust deed can be varied to be used on a community basis.</p>	
<b>2.</b>	<p><b>TO CONSIDER APOLOGIES AND APPROVE REASONS FOR ABSENCE.</b></p> <p>The Chairman reported that apologies had been received.</p>	
<b>3.</b>	<p><b>DECLARATIONS OF INTEREST</b></p> <p>a) Register of Interests. There were no changes to the Register of Interests.</p> <p>b) Registration of Personal Interests.</p>	

	<p>Parish Councillor Mr J. Harper declared an interest in planning applications Appeal No. (APP/E1855/W/15/3138986) Church Farm Quarry, Grimley, Worcestershire and Appeal No. (APP/J1860/W/15/3138717) Land adjacent to Millennium Green, Holt Heath. Parish Councillors Mr A. Blisset, Mr P. Winney and Mr M. Troman registered an interest in planning application Appeal No. (APP/J1860/W/15/3138717) Land adjacent to Millennium Green, Holt Heath. Parish Councillor Mr M. Troman registered an interest in planning application 16/00180/FUL Construction of a stable block and lock up store, land at The Paddocks, Ockeridge, WR6 6YR. Registration of Prejudicial Interests. There was no registration of Prejudicial interests.</p> <p>c) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p>	
4.	<p><b>COUNTY AND DISTRICT COUNCILLOR REPORTS.</b></p> <p>District Councillor Mrs P. Cumming reported the following matter of note:-</p> <p>a) South Worcestershire Development Plan (SWDP). The SWDP has now been formally adopted and any future planning decisions (including appeals) must give weight to the Plan.</p> <p>b) Chantry School. MHDC have awarded Section 106 monies to The Chantry School for the development of an all-weather sports pitch.</p> <p>c) Divisional Funding. District Councillor Mrs P. Cummings confirmed a contribution of £179.00 towards the purchase of a litter bin at the lay bye opposite Top Barn Farm. Following a discussion Parish Council decided to go ahead with the purchase of a Brunel bin due to its bigger size and more robust nature. County Councillor Mr P. Grove agreed to fund the remainder of the cost of the bin and installation costs. The Clerk agreed to liaise with County Councillor Mr P. Grove in relation to the funding and purchase of the bin. District Councillor Mrs P. Cummings confirmed that the bin would be emptied as part of the normal refuse cycle.</p> <p>County Councillor Mr P. Grove had reported the following matters of note:-</p> <p>a) Police and Crime Commission. The Police and Crime Commission will be taking over West Mercia Youth Offending Services as part of WCC cost savings. A new Police Crime Commissioner and a new Chief Constable will be appointed for West Mercia this year.</p> <p>b) Dementia. There are currently 8648 people living in Worcestershire currently with dementia and this number is likely to increase. WCC are currently investigating how to provide future services.</p> <p>c) Unemployment. The number of people seeking job seekers allowance has fallen since</p>	CL PG

	<p>February 2015. It remains below the national average.</p> <p>d) Divisional funding. County Councillor Mr P. Grove confirmed he was able to contribute £750.00 from to the project to expand Holt Churchyard from Divisional Funding for the year 2016/17.</p> <p>e) Education funding. Currently Worcestershire receives the fifth lowest education funding in the country. A new formulae will be implemented in 2017 and it is likely that Worcestershire will see their funding increase.</p>	
5.	<p><b>TO APPROVE THE MINUTES OF THE MEETING OF HOLT PARISH COUNCIL HELD ON 18 FEBRUARY 2016.</b></p> <p>The minutes of the Meeting of Holt Parish Council held on 18 February 2016 were approved by Parish Council and signed by the Chairman as a true record.</p>	
6.	<p><b>PROGRESS REPORTS</b></p> <p>a) BT telephone kiosk – defibrillator project – discussion of materials circulated prior to the Parish Council Meeting. Parish Council discussed the materials circulated by Parish Councillor Mr. P. Mobbs prior to the Meeting. Parish Councillor Mr P. Mobbs reported on the work he had already carried out to prepare to the telephone kiosk. The project should cost in the region of £2200.00 plus the costs for the electrician and painting the box. The Chairman agreed to obtain some quotes in relation to the electrics. Parish Council agreed to purchase the defibrillator through West Midlands Ambulance service as they had been involved in several similar projects locally and would provide advice and training. Parish Councillor Mr P. Mobbs agreed to continue working on the project and to provide an update on progress at the next Meeting. Parish Councillor Mr P. Mobbs requested that the Clerk contact MHDC to obtain written agreement from MHDC that they were happy with the change of use of the telephone kiosk. The Clerk agreed to do so.</p> <p>b) Wildflower scheme – update on project. The Chairman reported that unfortunately they had left it too late to purchase and plant the wildflower seed for this year. Parish Council agreed to revisit the project in the autumn when they purchased the bulbs.</p> <p>c) Highways – status of carriageway on A4133 in vicinity of mini roundabout. Parish Councillor Mr. A. Blissett agreed to take photographs of the areas of concern and forward them to the Clerk.</p> <p>d) New Holt Parish Website – update on application for grant funding. Parish Councillor Mr A. Blissett reported that the new Parish website had now gone live although amendments were still being made. Parish Councillor Mr A. Blissett reported that he had applied for grant funding to cover the changeover process and the first year running costs. The Clerk reported that she had not had any notification of funding being</p>	<p>PM</p> <p>CL</p> <p>AB</p>

	<p>received to date.</p> <p>e) Parish Burial Ground – progress report. The Chairman reported that negotiations were still ongoing.</p> <p>f) Installation of litter bin in A443 lay bye – opposite Top Barn Farm – update on funding. This item was discussed under Agenda item 4c County and District Councillor reports.</p> <p>g) Topping of trees in School Lane – progress report. Parish Councillor Mr J. Harper agreed to circulate the date for this work to be carried out as soon as possible.</p> <p>h) Siding out of footpath on A4133 to Broomfields – progress report. This work has not yet been carried out and the Clerk agreed to chase this up.</p>	<p>JH</p> <p>CL</p>
<p>7.</p>	<p><b>PLANNING</b></p> <p>a) Applications Pending. <i>15/00811/OUT Outline application for 24 dwellings, Field off School Lane (Recommend Refusal)</i> The Clerk reported that nothing further had been heard on this application. <i>Appeal No. APP/J1860/W/15/3138717 Outline application with all matters reserved, for a proposed residential development of up to 40 dwellings, including 40% affordable dwellings. Land Adjacent to the Millennium Green, Holt Heath. (Recommend Refusal).</i> The Clerk reported that nothing further had been heard on this application. <i>16/00180/FUL Construction of stable block and lock up store, Land at The Paddocks, Ockeridge, Wichenford, WR6 6YR (Recommend approval).</i> The Clerk reported that nothing further had been heard on this application. <i>15/01731/FUL Change of use from HGV Service Centre to a non-residential day care for adults who have learning disabilities. Unit 7, Top Barn Business Centre, Worcester Road, Holt Heath.</i> Parish Council discussed this application and recommended approval of the application.</p> <p>b) Approvals/Refusals. <i>Appeal No. APP/E1855/W/15/3138986 Proposed Aggregates Material Recycling Facility, Workshop Building and Ecological Restoration and Enhancement Areas, Church Farm Quarry, Grimley, Worcestershire (Refused)</i> County Councillor Mr P. Grove confirmed that the Appeal had been dismissed by the Planning Inspectorate. The infrastructure should now be removed from the site. The next Tarmac Liaison Meeting to be held in May will include a site visit to view the progress on restoration of the site.</p> <p>c) Other Planning issues. There were no issues to discuss.</p>	<p>CL</p>
<p>8.</p>	<p><b>FINANCE</b></p> <p>a) To note the current bank balances. It was confirmed that the Deposit Account stood at £4,514.13p and the Current Account stood at £1,810.99p. The Clerk confirmed that these balances were before the issuance of the cheques listed below.</p> <p>b) To consider payments made in accordance with the attached</p>	

	<p>schedule.</p> <p>The following cheques were signed and the invoices initialled by two members of Parish Council:- Mr C. Jones (Cheque No. 1056) £228.00 (Lengthsman – February 2016), Mrs C. Lightfoot (Cheque No. 1057) £308.33 (Clerks salary – March 2016).</p> <p>c) To review the current spend against budget. Parish Council noted the actual spend against budget.</p> <p>d) Update of bank mandate. The Clerk confirmed that she had received e-mail confirmation that Parish Councillor Mr P. Mobbs was now a signatory on the bank mandate.</p>	
9.	<p><b>CORRESPONDENCE FOR INFORMATION</b></p> <p>The Clerk reported that all correspondence of note had been circulated to Parish Council. The Chairman requested that the Clerk book him a place on the CALC Chairmanship training on 11 April 2016 at County Hall. Details of other CALC training events were circulated amongst members of Parish Council. The Clerk requested that anybody interested in training inform her so she could book the appropriate courses.</p>	<p>CL</p> <p>ALL</p>
10.	<p><b>CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING</b></p> <p>The Clerk reported that there were no matters to report.</p>	
12.	<p><b>COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS</b></p> <ul style="list-style-type: none"> <li>• Church services. Parish Councillor Mrs G. Wotton reported on a special church service due to be held on 22 May 2016 at which the new alter frontals will be blessed.</li> <li>• New Residents Letter. Parish Councillor Mr J. Bowker requested a copy of the new Residents Letter. The Clerk agreed to circulate the letter to all members of Parish Council for distribution as they felt appropriate.</li> <li>• Village Hall fencing. The issue of the state of the fencing outside the Village Hall was raised. This was discussed by Parish Council and it was felt that it was appropriate for Parish Council to make a contribution to the cost of some new fencing. Parish Council agreed to make some enquiries in relation to costs and report to the next Meeting.</li> </ul>	<p>CL</p> <p>ALL</p>
13.	<p><b>DATE OF NEXT MEETING</b></p> <p>The date of the next Meeting of Parish Council was confirmed as 21 April 2016 (Year End Meeting).</p>	