

**HOLT PARISH COUNCIL**

**31<sup>st</sup> MARCH 2016**

**NON STATUTORY  
FINANCIAL SUMMARIES  
AND  
OTHER FINANCIAL INFORMATION**

**FOR PARISH MEETING**

**21.04.2016**

# **HOLT PARISH COUNCIL**

## **INDEX**

- I. 5 YEAR INCOME & EXPENDITURE SUMMARY**
- II. 5 YEAR PRECEPT – V – ACTUAL EXPENDITURE**
- III. 2016/2017 PRECEPT COMPARED WITH  
2015/2016.**
- IV. BANK BALANCES CARRIED FORWARD &  
ALLOCATION THEREOF**
- V. SUMMARY OF AMOUNTS ALLOCATED TO  
PROJECTS**

**\* ALL DATA EXTRACTED AND SUMMARISED FROM CASH BOOK**

**HOLT PARISH COUNCIL****5 YEAR SUMMARY**  
**INCOME & EXPENDITURE**

	<b>2015/16</b>	<b>2014/15</b>	<b>2013/14</b>	<b>2012/13</b>	<b>2011/12</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b><u>INCOME</u></b>					
Malvern Hills Precept	8672.00	8421.00	8300.00	8200.00	8200.00
Parish Footpaths Scheme <sup>1</sup>	185.00	200.00	280.00		
Interest Received	4.00	4.45	6.64	9.32	8.33
VAT Reclaimed	874.31		1840.47		1686.61
Lengthsman Scheme	2146.00	1830.00	2238.00	1656.00	2430.00
Divisional grant funding <sup>2</sup>	929.00	944.00	2485.20		
District Council funding <sup>3</sup>		500.00			
Village Hall					6930.00
Misc income <sup>4</sup>		41.00	41.00		
<b>Total Income</b>	<b>12810.31</b>	<b>11940.45</b>	<b>14911.31</b>	<b>9865.32</b>	<b>19254.94</b>
<b>LESS TOTAL EXPENDITURE PER APPENDIX II</b>	<b>-14858.26</b>	<b>-15280.11</b>	<b>-19382.24</b>	<b>-9172.43</b>	<b>-19629.44</b>
<b>Excess/Deficit</b>	<b>-2047.95</b>	<b>-3339.66</b>	<b>-4470.93</b>	<b>629.89</b>	<b>-374.50</b>
Bank Balances B/Fwd	6754.84	10094.50	14565.43	13872.54	14247.04
<b>Bank Balances C/Fwd</b>	<b>4706.89</b>	<b>6754.84</b>	<b>10094.50</b>	<b>14565.43</b>	<b>13872.54</b>

## Note

- 1 WCC carried out work in Parish under P3 Scheme as opposed to paying monetary grant 2011/12 and 2012/13.
- 2 Divisional grant funding used for purchase of village gates (2013/14), 30 mph signs and village notice board projects (2014/15) and Holt burial ground project and purchase of litter bin (2015/16)
- 3 District Councillor Funding 2014/15 used for bulb planting.
- 4 Refunded bank charges 2014/15 Misc income.



**HOLT PARISH COUNCIL – 5 YEAR SUMMARY (ACTUAL EXPENDITURE V PRECEPT)**

Note	EXPENSES	2015/16	2015/16	2014/15	2014/15	2013/14	2013/14	2012/13	2012/13	2011/12	2011/12
		PRECEPT	ACTUAL	PRECEPT	ACTUAL	PRECEPT	ACTUAL	PRECEPT	ACTUAL	PRECEPT	ACTUAL
6	Clerks Salary	3775.00	3699.96	3700.00	3699.96	2700.00	2950.00	2700.00	2700.00	2600.00	2600.04
	Grass Cutting	1300.00	1140.00	1250.00	1265.00	1400.00	1310.00	1400.00	1800.00	1600.00	960.00
2	Footpaths		185.00		285.00		280.00		190.00		105.00
	Insurance	420.00	394.51	400.00	390.32	450.00	390.32	460.00	397.53	450.00	391.71
	Norah Parsons Day Centre		50.00					80.00		80.00	
	Chairman's Expenses										
	Audit	200.00	120.00	200.00	120.00	250.00		300.00	162.00	300.00	162.00
	Hire of Village Hall	100.00	88.00	100.00	120.00	100.00	80.00	100.00	80.00	100.00	88.00
	Worcs Assoc Local Councils	300.00	298.20	260.00	248.38	260.00	266.35	260.00	258.42	260.00	265.07
	Holt Churchyard Upkeep	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00		200.00
3	Misc (including Clerks Expenses and repairs)	750.00	2569.05	931.00	650.00	1260.00	710.69	1180.00	397.65	1290.00	227.13
	Community Council Sub etc.	17.00	17.00	20.00	17.00	20.00	16.00	20.00	15.50	20.00	15.50
	Bank Interest Charges				41.00		10.00				
2	Lengthsman		2124.00		2046.00		2196.00		2028.00		2118.00
	Website	360.00	463.20	360.00		510.00	300.00	350.00	180.90	350.00	181.20
	Bulb Planting		927.00		1086.00		929.20		518.00		493.00
	Christmas Activities	250.00	555.85		306.25		287.42		244.43		221.60
	<b>Sub total of Ordinary costs</b>	<b>7672.00</b>	<b>12,831.77</b>	<b>7421.00</b>	<b>10474.91</b>		<b>9925.98</b>		<b>9172.43</b>		<b>8116.25</b>
	Election costs		26.49			150.00		150.00		150.00	35.19
1	Millennium Green Project	1000.00		1000.00	1000.00	1000.00	1000.00	1000.00		1000.00	3250.00
	Village Hall Project		540.00				1363.78				8316.00
	Holt Churchyard Project				1878.00		4200.00				
4	Traffic Calming Project				1927.20		2892.48				
5	Village Noticeboard Project		1460.00								
		<b>8672.00</b>	<b>14858.26</b>	<b>8421.00</b>	<b>15280.11</b>	<b>8300.00</b>	<b>19382.24</b>	<b>8200.00</b>	<b>9172.43</b>	<b>8200.00</b>	<b>19629.44</b>

1 See projects Summary for detail.

2 See Worcester CC Funding received in Income Summary.

3 Includes £100.00 donation to Hallow Scout and Guide Group 2011/12 onwards. Includes payments £240.92 (CiLCA training) and £164.01 (Rural rate relief) 2013/14.

Includes £250.00 donation Holt and Grimley Pre School and £80.40 bus shelter repairs 2014/15. Includes £550.00 (Planning consultant fees), £250.00 (Leaflet delivery), £269.16 (litter bin purchase), (£76.00 phone box repair) 2015/16.

4 & 5 Payments for Village Gates Project and 30 mph signs. See Income Summary for Grant Aid. Payments for Village Noticeboard Project. See Income Summary Grant Aid.

6 2013/13 Includes £250.00 Clerk's bonus – CiLCA qualification.

**HOLT PARISH COUNCIL****PROPOSED PRECEPT 2016/2017**

	<b>PRECEPT 2016/2017 £</b>	<b>PRECEPT 2015/2016 £</b>
Clerks Salary	3850	3775
Clerk's Expenses	260	250
Chairman's Expenses	-	-
Grass Cutting	1350	1300
Community Council Subs	18	17
Audit	100	200
Hire of Village Hall	150	100
Insurance	440	420
CALC	310	300
Electoral Costs	120	-
Miscellaneous (including repairs)	421	500
Holt Church Yard (upkeep)	200	200
Website	370	360
Community Activities	300	250
Extension to Burial Ground	1250	-
Holt Millennium Green	1000	1000
<b>TOTAL</b>	<b>10139</b>	<b>8672</b>

**APPLICATION OF CLOSING BANK BALANCES****2015 / 2016**

Adjusted bank balance at 31.03.2016		£ £ 4706.89
Less expenditure outstanding		
Millennium Green	£ 1,000.00	
Other estimated	£ 706.89	
Total		
<b>Balance available for projects</b>		<b>£ 3000.00</b>
Allocated to:-		
Village Noticeboard Project		£ 500.00
Holt Churchyard		£ 2500.00
<b>Total Projects</b>		<b>£ 3000.00</b>

**SUMMARY OF PROJECT ALLOCATION****GENERAL PROJECTS**

Brought forward from 2015	£ 600.00
Used in 2016	(£ 600.00)
<b>BALANCE CARRIED FORWARD AT 31.03.2016</b>	<b><u>£ 000.00</u></b>

**HOLT CHURCHYARD PROJECT**

Brought forward from 2015	£ 700.00
Deallocated in 2016	£ 700.00
Allocated in 2016	(£ 2,500.00)
<b>BALANCE CARRIED FORWARD AT 31.03.2016</b>	<b><u>£ 2,500.00</u></b>

**BULB PLANTING**

Brought forward from 2015	£ 700.00
Used in 2016	(£ 900.00)
<b>BALANCE CARRIED FORWARD AT 31.03.2016</b>	<b><u>(£ 200.00)</u></b>

**TRAFFIC CALMING MEASURES**

Brought forward from 2015	£ 2,000.00
Deallocated in 2016	(£ 2,000.00)
<b>BALANCE CARRIED FORWARD AT 31.03.2016</b>	<b><u>£ 000.00</u></b>

**VILLAGE NOTICE BOARD PROJECT**

Brought forward from 2015	£ 2 000.00
Used in 2016	(£ 1,500.00)
<b>BALANCE CARRIED FORWARD AT 31.03.2016</b>	<b><u>£ 500.00</u></b>

<b><u>TOTAL PROJECTS ALLOCATED AT 31.03.2016</u></b>	<b><u>£ 3,000.00</u></b>
--	--------------------------