

**HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD
IN HOLT VILLAGE HALL AT 7.30 p.m.
ON THURSDAY 17 JUNE 2016.**

Present :-

**J. Bowker (Vice Chairman)
A. Blissett
M.Troman
P. Mobbs
G. Wotton
C. Lightfoot (Clerk)**

In Attendance:-

County Councillor Mr P. Grove

Absent:-

**P. Winney (Chairman)
J. Harper
District Councillor Mrs P. Cumming**

1.	<p>PUBLIC QUESTION TIME</p> <p>There were no members of the public present and therefore no questions.</p>	
2.	<p>TO CONSIDER APOLOGIES AND APPROVE REASONS FOR ABSENCE.</p> <p>The Chairman reported that apologies had been received from Parish Councillors Mr P. Winney and Mr J. Harper and District Councillor Mrs P. Cumming. Parish Council approved the reasons for absence.</p>	
3.	<p>DECLARATIONS OF INTEREST</p> <p>a) Register of Interests. There were no changes to the Register of Interests.</p> <p>b) Registration of Personal Interests. Parish Councillors Mr A. Blissett and Mr M. Troman registered an interest in planning application Appeal No. (APP/J1860/W/15/3138717) Land adjacent to Millennium Green, Holt Heath.</p> <p>c) Registration of Prejudicial Interests. There was no registration of Prejudicial interests.</p> <p>d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p>	

<p>4.</p>	<p>COUNTY AND DISTRICT COUNCILLOR REPORTS.</p> <p>County Councillor Mr P. Grove reported the following matters of note.</p> <p>a) Euro referendum. County Councillor Mr P. Grove reported that matters at the County had been fairly quiet pending the outcome of the Euro referendum.</p> <p>b) Grass cutting. Grass and verge cutting have been delayed due to the poor weather. The programme resumed today but County are somewhat behind.</p> <p>c) County roadshow. The County roadshow is currently touring the County.</p> <p>d) Budget 2017/18. WCC have already started looking at the budget for 2017/18 as £34 million of savings need to be found.</p> <p>e) Holt Bridge. County Councillor Mr P. Grove reported that Parish Council's concerns in relation to the stability of Holt Bridge have been passed onto County Highways.</p> <p>f) County Council Elections 2017. County Councillor Mr P. Grove reported he will be standing for re-election in the Hallow ward. The Clerk reported that matters for discussion from District Councillor Mrs P. Cumming would be addressed under item 7 planning.</p>	
<p>5.</p>	<p>TO APPROVE THE MINUTES OF THE ANNUAL AND OPEN MEETINGS OF HOLT PARISH COUNCIL HELD ON 19 MAY 2016.</p> <p>The minutes of the Annual and Open Meetings of Holt Parish Council held on 19 May 2016 were approved by Parish Council and signed by the Vice Chairman as a true record.</p>	
<p>6.</p>	<p>PROGRESS REPORTS</p> <p>a) BT Telephone Kiosk defibrillator project – progress report. Parish Councillor Mr P. Mobbs reported that the electrician had now completed the work on the telephone kiosk. An invoice and certificate of the work was passed to the Clerk. The cabinet has now been ordered and should be delivered in two weeks. A discussion took place with regards to the finance for the project. Parish Council agreed that the project should be funded out of this year's budget so it could be seen to fruition. However, Parish Council were aware that this may mean savings needed to be made in other areas and agreed that the finances should be carefully monitored over the course of the year. It was agreed that the next step was to get the box cleaned and painted over the summer months.</p> <p>b) Village Hall fencing and noticeboard. Parish Council noted that the new fencing had been installed and commented how smart it looked. The Clerk explained that whilst the invoice for the purchase and installation of the fencing had been paid by Parish Council a significant contribution towards the cost of this would be received from Holt Heath Village Hall. The next stage was to install the</p>	<p>PM PW CL</p>

	<p>Parish noticeboard.</p> <p>c) Parish Burial Ground – progress report. The Clerk reported that the geological testing on the site had been completed satisfactorily and the next stage was to resubmit the planning application to MHDC.</p> <p>d) Installation of litter bin on School Lane – progress report. The Clerk reported that she had contacted MHDC to request the removal of the old concrete base on School Lane but to date no action had been taken. The Clerk agreed to chase up this issue.</p> <p>e) Siding out of footpath on A44 to Broomfields – progress report. It was reported that this had yet to be completed and the footpath was extremely dangerous for pedestrians. The Clerk agreed to contact Gerry Brienza of County Highways directly on this issue.</p>	<p>PW</p> <p>CL</p> <p>CL</p>
<p>7.</p>	<p>PLANNING</p> <p>a) Applications Pending.</p> <p><i>15/00811/OUT Outline application for 24 dwellings, Field off School Lane (Recommend Refusal)</i> The Clerk reported that nothing further had been heard on this application.</p> <p><i>16/00497/FUL Proposed erection of a single dwelling, Tweenways, Holt Heath, Worcester (Recommend Approval).</i> The Clerk reported that this application had been withdrawn by the applicant.</p> <p><i>16/00516/HOU Extension to existing dwelling and detached garage, 11 Cherry Orchard, WR6 6ND (Being circulated).</i> The application was discussed by Parish Council and it was agreed that Parish Council would recommend approval of the application.</p> <p><i>16/00651/HOU First floor side extension, 2 Lambourne Orchard (Being circulated).</i> The application was discussed by Parish Council and it was agreed that Parish Council would recommend approval of the application.</p> <p><i>16/00598/FUL Proposed outdoor riding arena, 1 Cherry Tree Barn, Naunton Farm, WR6 6NG (Being circulated).</i> The application was discussed by Parish Council and it was agreed that Parish Council would recommend approval of the application.</p> <p>b) Approvals/Refusals. There were no application to discuss.</p> <p>c) Other Planning issues. <i>Appeal No. APP/J1860/W/15/3138717 Outline application with all matters reserved, for a proposed residential development of up to 40 dwellings, including 40% affordable dwellings. Land Adjacent to the Millennium Green, Holt Heath. (Recommend Refusal).</i> The Clerk read out a letter from the Inspectorate that due to the adoption of the SWDP this would now be decided by a hearing. Written submissions for the hearing need to be with the Inspectorate by 8 July 2016. A discussion took place in relation to the arguments that should be put forward by Parish Council to recommend refusal of the application. The Clerk agreed to liaise with the Chairman in formulating the submission on behalf of Parish Council and asked that any comments from Parish</p>	<p>CL</p> <p>CL</p> <p>CL</p>

	Councillors be forwarded to herself or the Chairman.	
8.	<p>FINANCE</p> <p>a) To note the current bank balances. It was confirmed that the Deposit Account stood at £3763.31p and Current Account stood at £4,353.86p. The Clerk confirmed that these balances were before the issuance of the cheques listed below.</p> <p>b) To consider payments made in accordance with the attached schedule. The following cheques were signed and the invoices initialled by two members of Parish Council:- Mr C Jones (Cheque No. 1074) £138.00 (Lengthsman – May 2016), Mrs C. Lightfoot (Cheque No. 1075) £308.33 (Clerk’s salary June 2016), Mrs C. Lightfoot (Cheque No. 1076) £10.05 (Clerk’s expenses June 2016), Jeremy Massey Electrics (Cheque No. 1077) £312.00 (BT phone kiosk – electrical work).</p> <p>c) To review the current spend against budget. Parish Council noted the actual spend against budget. The Clerk reported that she would complete the VAT reclaim over the summer months.</p> <p>d) To note the status of the audit. The Clerk reported that the audit had been advertised as appropriate and had now been submitted to the external auditor.</p>	CL
9.	<p>CORRESPONDENCE FOR INFORMATION</p> <p>The Clerk reported that there was no correspondence of note.</p>	
10.	<p>CLERK’S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING</p> <ul style="list-style-type: none"> To approve the Annual Risk Assessment. <p>The Clerk presented the annual risk assessment to Parish Council. This was discussed by Parish Council and signed and dated by the Vice Chairman.</p>	
12.	<p>COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS</p> <ul style="list-style-type: none"> Drains. The Clerk was asked to report that the drains in the Parish required sucking and jetting to County Highways. Woodbury Park Hedging. The Clerk was asked to chase up with County Highways the overgrown hedge which was extending onto the footpath of the A4133. Holt Church. It was reported that the locking and unlocking of Holt Church had been a successful project and would continue. A Church Fete will be held in the grounds of the Old Rectory on 29 August 2016. Parish Councillor Mrs G. Wotton suggested that the Parish Council should have a stall at the Fete to inform people of the work that they do. This was discussed by Parish Council along with the possibility of providing a brochure to advertise Parish Council. It was agreed to discuss this further at the next Meeting 	CL CL ALL

	<p>of Parish Council.</p> <ul style="list-style-type: none">• Millennium Green Fete. <p>It was reported that this would take place on 16 July 2016 in aid of new play equipment for the Millennium Green.</p>	
13.	<p>DATE OF NEXT MEETING</p> <p>The date of the next Meeting of Parish Council was confirmed as 18 August 2016.</p>	